

PROPOSED AGENDA FOR TOWN COUNCIL MEETING
TUESDAY
July 5, 2016
7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. OMNIBUS VOTE AGENDA
(All items under the Omnibus Vote Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussions of these items unless a Council Member so requests, in which event, the item will be removed from the Omnibus Vote Agenda and considered as the first item after approval of the Omnibus Vote Agenda.)
 - A. Approval of the Minutes of the Regular Meeting of June 20, 2016
 - B. Approval of Town of Normal Expenditures for Payment as of June 29, 2016
 - C. Resolution Accepting the Low Bid and Awarding a Contract to K.K. Stevens Publishing Company for the Printing of the Parks & Recreation Department's Fall/Winter/Spring and Summer Program Guides in the Amount of \$25,163.54 (68 page) plus 4-Page Cover and 4-Page Calendar Spread
 - D. Resolution to Accept an Agreement from Eckenhoff Saunders Architects in the Amount of \$69,450 for Office Space Design Services Pertaining to Engineering, Inspections, Planning and Facilities Management Within the One Uptown Circle Project
 - E. Resolution Authorizing the Release of Executive Session Minutes
5. ITEMS REMOVED FROM OMNIBUS VOTE AGENDA

GENERAL ORDERS

6. None

NEW BUSINESS

7. None

CONCERNS

ADJOURNMENT

Omnibus Vote

MINUTES OF THE REGULAR MEETING OF THE NORMAL TOWN COUNCIL HELD IN THE COUNCIL CHAMBERS, NORMAL CITY HALL, FOURTH FLOOR UPTOWN STATION, 11 UPTOWN CIRCLE, NORMAL, MCLEAN COUNTY, ILLINOIS – MONDAY, JUNE 20, 2016

1. CALL TO ORDER:

Mayor pro tem Cheryl Gaines called the regular meeting of the Normal Town Council to order at 7:00 p.m., Monday, June 20, 2016.

2. ROLL CALL:

The Clerk called the roll with the following persons physically

PRESENT: Mayor pro tem Cheryl Gaines and Councilmembers Jeff Fritzen, Scott Preston, R.C. McBride, and Kevin McCarthy. Also present were City Manager Mark Peterson, Deputy City Manager Pamela Reece, Corporation Counsel Brian Day, and Town Clerk Wendy Briggs.

ABSENT: Mayor Chris Koos and Councilmember Kathleen Lorenz.

3. PLEDGE OF ALLEGIANCE:

Mayor pro tem Gaines led the Pledge of Allegiance to the Flag.

4. OMNIBUS VOTE AGENDA:

Mayor pro tem Gaines read aloud the items to be considered by the Omnibus Vote Agenda.

A. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JUNE 6, 2016:

B. APPROVAL OF TOWN OF NORMAL EXPENDITURES FOR PAYMENT AS OF JUNE 15, 2016:

C. RESOLUTION ACCEPTING THE LOW BID AND AUTHORIZING A CONTRACT WITH HENSON ROBINSON COMPANY FOR THE REPLACEMENT OF LOW SLOPE ROOFING SYSTEMS AT THE NORMAL THEATER AND COMMUNITY ACTIVITY CENTER IN THE AMOUNT OF \$186,409 AND APPROVING AN ASSOCIATED BUDGET ADJUSTMENT TO PROVIDE FOR THE HIGHER THAN EXPECTED PROJECT COST AS WELL AS A 10% RECOMMENDED CONTINGENCY: Resolution No. 5296:

D. RESOLUTION TO ACCEPT BIDS AND AWARD A CONTRACT TO STARK EXCAVATING IN THE AMOUNT OF \$146,000 FOR THE RECONSTRUCTION OF PORTIONS OF THE PINE STREET RIGHT-OF-WAY AND THE PARKING LOT FOR THE 305 E. PINE STREET PROPERTY: Resolution No. 5297:

E. RESOLUTION REJECTING BIDS FOR THE “NORMAL THEATER – HOUSE LIGHTING UPGRADE PROJECT”: Resolution No. 5298

- F. RESOLUTION TO ACCEPT BIDS AND AWARD A CONTRACT TO STARK EXCAVATING, INC., IN THE AMOUNT OF \$483,352.35 FOR THE IMPROVEMENT OF VIRGINIA AVENUE FROM UNIVERSITY STREET TO FRANKLIN AVENUE: Resolution No. 5299:
- G. ORDINANCE CONDITIONALLY AND PARTIALLY APPROVING THE FINAL PLAT OF THE LIPIC SUBDIVISION FIFTH ADDITION BY EXPEDITED PROCESS (103 W. POPLAR): Ordinance No. 5644:
- H. ORDINANCE AMENDING PARKING RESTRICTIONS IN THE 800 BLOCK OF BROADWAY AVENUE IN THE TOWN OF NORMAL: Ordinance No. 5645:
- I. ORDINANCE ESTABLISHING PREVAILING WAGE RATES: Ordinance No. 5646:
- J. ORDINANCE AMENDING SECTION 25.16-3 OF THE MUNICIPAL CODE OF THE TOWN OF NORMAL REGARDING FEES FOR PARKS AND RECREATION PROGRAMS: Ordinance No. 5647:
- K. ORDINANCE AUTHORIZING EXECUTION OF A CONTRACT FOR THE PURCHASE OF THE PROPERTY AT 222 KEISER STREET FOR \$25,000 AND AUTHORIZING THE DONATION OF THAT PROPERTY TO HABITAT FOR HUMANITY OF MCLEAN COUNTY, INC.: Ordinance No. 5648:

Councilmember Fritzen excused himself from voting on any bills submitted by Bloomington Offset Process, Inc.

Councilmember McBride excused himself from voting on any bills submitted by WGLT.

Councilmember McCarthy excused himself from voting on any bills he may have incurred while performing any Council duties.

No items were removed from the Omnibus Vote Agenda.

MOTION:

Councilmember Preston moved, seconded by Councilmember McBride, the Council Approve the Omnibus Vote Agenda.

AYES: Fritzen, Preston, McBride, McCarthy, Gaines.

NAYS: None.

ABSENT: Lorenz, Koos.

Motion declared carried.

Mayor pro tem Gaines announced Items A, B, C, D, E, F, G, H, I, J, and K were approved by the Omnibus Vote Agenda.

5. ITEMS REMOVED FROM OMNIBUS VOTE AGENDA:

No items were removed from the Omnibus Vote Agenda.

GENERAL ORDERS:

There were no Items of General Orders to be considered.

NEW BUSINESS:6. PRESENTATION BY REPRESENTATIVES OF THE TOWN OF NORMAL AND ILLINOIS STATE UNIVERSITY PERTAINING TO THE RECENT INTERNATIONAL TOWN/GOWN ASSOCIATION CONFERENCE HELD IN CHICAGO JUNE 5 – 8, 2016:

Ms. Harriett Steinbach, Coordinator of Leadership and Community Connections with Illinois State University, and Ms. Heather Wagner, Communications and Marketing Specialist with the Town of Normal, provided the Council with an informative summary of the presentations made by the Town and ISU at the recent International Town/Gown Association Conference. Ms. Steinbach and Ms. Wagner responded to questions and comments from Council.

7. CONCERNS:1. MAKE MUSIC NORMAL:

Councilmember McCarthy thanked everyone involved in making the second annual Make Music Normal a successful event for the Town.

8. ADJOURNMENT:

There being no further business to come before the Council, Mayor pro tem Cheryl Gaines called for a Motion to Adjourn.

MOTION:

Councilmember Fritzen moved, seconded by Councilmember McCarthy, the Regular Meeting of the Normal Town Council be Adjourned.

AYES: Preston, McBride, McCarthy, Fritzen, Gaines.

NAYS: None.

ABSENT: Lorenz, Koos.

Motion declared carried.

Mayor pro tem Gaines adjourned the regular meeting of the Normal Town Council at 7:41 p.m., Monday, June 20, 2016.

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
<u>General Fund</u>		
T/N PETTY CASH-FINANCE DEPT	STARTING CASH FOR POOLS	\$500.00
CUADRA, ALBERTO	OV PAYMENT REFUND	\$175.00
JESSIE MCDUGALD	PROGRAM REFUND	\$30.00
ROBERT HAYES	PROGRAM REFUND	\$45.00
RAJESWARI SATHYAMURTHY	ACTIVITY CANCELLATION REF	\$70.00
LYNN MALLY	ASRP REFUND	\$170.00
ALEXANDER KARAFFA	ACTIVITY CANCELLATION REF	\$145.00
SAMANTHA BEER	DAYCAMP REFUND	\$185.00
YODER OIL INC	UNLEADED FUEL	\$15,040.10
ONSRUD, CRAIG	PRO SHOP INV PMT 6/5-6/18	\$2,871.32
ONSRUD, CRAIG	PRO SHOP TAX PMT 6/5-6/18	\$237.00
General Fund Total		\$19,468.42
<u>General Fund Mayor & Council Administration</u>		
EDC OF B-N AREA	KEVIN MCCARTHY	\$25.00
EDC OF B-N AREA	LORENZ, MCBRIDE	\$50.00
EDC OF B-N AREA	BN BY THE NUMBERS - CHERY	\$25.00
MCLEAN CO CHAMBER OF COMMERCE	JEFF, KEVIN, SCOTT, RC	\$60.00
DARNALL PRINTING	ANNUAL RECEPTION INVITATI	\$742.50
General Fund Mayor & Council Administration Total		\$902.50
<u>General Fund Administration - City Mgr City Manager</u>		
EDC OF B-N AREA	MARK PETERSON	\$25.00
ALLY FINANCIAL	EV LEASE	\$172.63
ALLY FINANCIAL	EV LEASE	\$172.64
MCLEAN CO CHAMBER OF COMMERCE	MARK, PAM, BEN	\$45.00
General Fund Administration - City Mgr City Manager Total		\$415.27
<u>General Fund Administration - City Mgr Marketing & Communication</u>		
EDC OF B-N AREA	DAN IRVIN	\$25.00
ARTEZEN	DESIGN-JUNE NEWSLINE	\$1,450.00
ARTEZEN	PRINTING-JUNE NEWSLINE	\$6,208.00
MCLEAN CO CHAMBER OF COMMERCE	DAN	\$15.00
PIP PRINTING	I AM NORMAL SIGNS	\$78.53
General Fund Administration - City Mgr Marketing & Communication Total		\$7,776.53
<u>General Fund Administration - City Mgr Uptown Project</u>		
CHG AND ASSOCIATES	PROF SVCS-TRANSP IMPROV	\$8,000.00
TYLER SWEITZER	6.21.16 LOUNGEABOUT	\$150.00
PATRICK J CAMPBELL	6/23/16 LOUNGEABOUT	\$300.00
KYLE YAP	6/14/16 LOUNGEABOUT	\$150.00
JOE ZAKLAN BAND	LOUNGEABOUT 6/16/16	\$400.00
MINERVA SPORTSWEAR	STAY NORMAL TSHIRTS	\$595.00
MINERVA SPORTSWEAR	T-SHIRTS (NORMAL PARTS)	\$750.00
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE APR 2016	\$91.77
MARCUS MENDEZ	6/25/16 LOUNGEABOUT	\$150.00
General Fund Administration - City Mgr Uptown Project Total		\$10,586.77
<u>General Fund Administration - City Mgr General Expense Dept.</u>		
T/N PETTY CASH-FINANCE DEPT	NEWSLETTER CONTEST GIFT C	\$20.00
USA BALLET	2016 HARMON ARTS GRANT	\$3,500.00
SOUND OF ILLINOIS CHORUS	2016 HARMON ARTS GRANT	\$1,500.00
HEARTLAND THEATRE COMPANY	2016 HARMON ARTS GRANT	\$2,500.00
MCRCAB	RECOVERY COURT SPONSORSHI	\$1,000.00
Community Players Theater	2016 HARMON ARTS GRANT	\$1,000.00
Crossroads Area Student Theatr	2016 HARMON ARTS GRANT	\$1,000.00
Further Jazz	2016 HARMON ARTS GRANT	\$1,325.00
For a Better Tomorrow	2016 HARMON ARTS GRANT	\$1,000.00
Normal West Bands	2016 HARMON ARTS GRANT	\$1,000.00
Carl Torbeck	REFUND ZONING BOARD APP F	\$125.00
Laurie Wiechert Sharar	PROPERTY DAMAGE REIMBURSE	\$100.00
BRASS BAND OF CENTRAL ILLINOIS	2016 HARMON ARTS GRANT	\$1,000.00
ILLINOIS WESLEYAN UNIVERSITY	2016 HARMON ARTS GRANT	\$1,600.00

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
ILLINOIS WESLEYAN UNIVERSITY	2016 HARMON ARTS GRANT	\$3,500.00
TWIN CITIES BALLET	2016 HARMON ARTS GRANT	\$2,500.00
ILLINOIS SYMPHONY ORCHESTRA	2016 HARMON ARTS GRANT	\$3,500.00
ILLINOIS SYMPHONY ORCHESTRA	2016 HARMON ARTS GRANT	\$1,000.00
ILLINOIS THEATER CONSORTIUM	2016 HARMON ARTS GRANT	\$800.00
ILLINOIS THEATER CONSORTIUM	2016 HARMON ARTS GRANT	\$1,000.00
ILLINOIS THEATER CONSORTIUM	2016 HARMON ARTS GRANT	\$1,500.00
HARLAN VANCE COMPANY	EMPLOYEE APPRECIATION GIF	\$406.03
GARLIC PRESS	2040 VISION COMMITTEE LUN	\$350.89
MCLEAN CO REG PLANNING COMM	REGIONAL INFORMATION FORU	\$3,349.36
ILLINOIS STATE UNIVERSITY	2016 HARMON ART GRANT	\$1,775.00
ILLINOIS STATE UNIVERSITY	2016 HARMON ARTS GRANT	\$2,000.00
ILLINOIS STATE UNIVERSITY	2016 HARMON ARTS GRANT	\$2,500.00
ILLINOIS STATE UNIVERSITY	2016 HARMON ARTS GRANT	\$2,000.00
ILLINOIS STATE UNIVERSITY	2016 HARMON ARTS GRANT	\$2,500.00
ILLINOIS STATE UNIVERSITY	2016 HARMON ARTS GRANT	\$4,000.00
ILLINOIS STATE UNIVERSITY	2016 HARMON ARTS GRANT	\$3,000.00
MARCFIRST	MAY JANITORIAL SVC	\$1,665.00
MCLEAN COUNTY ARTS CENTER	2016 HARMON ARTS GRANT	\$3,000.00
General Fund Administration - City Mgr General Expense Dept. Total		\$57,016.28
<u>General Fund Corporation Counsel Administration</u>		
T/N PETTY CASH-FINANCE DEPT	PARKING AT COURTHOUSE	\$23.00
NATHAN B HINCH	ADM. ADJUD. HRGS.	\$125.00
CHRISTINE A EGGAN	ADM. ADJUD. HRGS.	\$125.00
ANCEL, GLINK, DIAMOND, BUSH,	ADM. ADJUD. HRG. OFFICER	\$250.00
General Fund Corporation Counsel Administration Total		\$523.00
<u>General Fund Facilities Management Administration</u>		
TOWN OF NORMAL-WATER FUND	513 N SCHOOL 9541912492	\$5.16
GLOBAL EQUIPMENT COMPANY INC	DRINKING FOUNTAIN	\$745.75
GLOBAL EQUIPMENT COMPANY INC	WATER REFILLING STATION	\$877.80
AUTOMATIC FIRE SPRINKLER, LLC	TEST & INSPECTION	\$2,435.00
AUTOMATIC FIRE SPRINKLER, LLC	TEST & INSPECTION	\$475.00
AUTOMATIC FIRE SPRINKLER, LLC	TEST & INSPECTION	\$225.00
AUTOMATIC FIRE SPRINKLER, LLC	TEST & INSPECTION	\$475.00
AUTOMATIC FIRE SPRINKLER, LLC	TEST & INSPECTION	\$399.00
AUTOMATIC FIRE SPRINKLER, LLC	TEST & INSPECTION	\$225.00
AUTOMATIC FIRE SPRINKLER, LLC	TEST & INSPECTION	\$225.00
AUTOMATIC FIRE SPRINKLER, LLC	TEST & INSPECTION	\$225.00
BACON PLUMBING	PLUMBING REPAIRS/CAC	\$2,001.13
CINTAS CORPORATION #396	WEEKLY RUG CLEANING-UPT	\$206.35
CINTAS CORPORATION #396	WEEKLY RUG CLEANING-CDM	\$45.23
CINTAS CORPORATION #396	WEEKLY RUG CLEANING-UPT	\$45.23
CINTAS CORPORATION #396	WEEKLY RUG CLEANING-UPT	\$161.12
CINTAS CORPORATION #396	WEEKLY RUG CLEANING-CDM	\$45.23
CINTAS CORPORATION #396	WEEKLY RUG CLEANING-UPT	\$206.35
CINTAS CORPORATION #396	WEEKLY RUG CLEANING-CDM	\$45.23
SHERWIN-WILLIAMS CO	PAINT	\$39.39
SHERWIN-WILLIAMS CO	GLOVES/PAINT	\$135.38
SHERWIN-WILLIAMS CO	PAINT & PAINT SUPPLIES	\$60.40
WEATHERPROOFING TECHNOLOGIES	ROOF REPAIR-ANNEX 100 E	\$1,553.31
KONE INC	#2 ELEVATOR STUCK W/PASS	\$779.37
KONE INC	ELEVATOR REPAIR-UPTOWN	\$444.91
FITZGERALD EQUIPMENT CO INC	FORLIFT RENTAL-FM	\$850.00
JOHNSTONE SUPPLY	CAPACITOR, SCREWDRIVER	\$39.40
SPRINGFIELD ELECTRIC CO	LIGHT BULBS	\$221.40
HERITAGE MACHINE & WELDING INC	RAILING-NORMAL THEATER	\$986.26
FARNSWORTH GROUP	FLOORING REPLACE-CDM 3DFL	\$600.00
CHIEF CITY MECHANICAL INC	WATER HEATER REPLACE-PD	\$422.00
BILL'S KEY & LOCK SHOP	DOUBLE SIDED KEYS	\$6.44

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
BILL'S KEY & LOCK SHOP	KEYS	\$44.88
BILL'S KEY & LOCK SHOP	KEYS	\$13.89
BILL'S KEY & LOCK SHOP	KEYS	\$11.05
MID-ILLINOIS MECHANICAL INC	REPAIRS/POLICE STATION	\$287.50
MID-ILLINOIS MECHANICAL INC	REPAIRS	\$280.00
MID-ILLINOIS MECHANICAL INC	HOT WATER PUMP	\$1,004.32
MID-ILLINOIS MECHANICAL INC	REPAIRS/ NEW PARKS BLDG	\$224.00
MILLER JANITOR SUPPLY	FLOOR PADS	\$28.60
MCLEAN COUNTY GLASS	GLASS FOR WINDOWS	\$387.99
WILCOX ELECTRIC & SERVICE INC	ELECTRIC REPAIRS	\$83.00
LAFORCE INC	BLANKS	\$394.50
MENARDS	GLOVES,RESPIRATOR,EYEWEAR	\$61.79
MENARDS	MISC SUPPLIES	\$87.80
MENARDS	WIRE CHANNEL	\$29.91
MENARDS	MISC SUPPLIES	\$454.25
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE APR 2016	\$11,169.66
General Fund Facilities Management Administration Total		\$29,769.98
General Fund Finance Financial Services		
QUILL CORPORATION	OFFICE SUPPLIES	\$10.89
QUILL CORPORATION	OFFICE SUPPLIES	\$42.33
QUILL CORPORATION	OFFICE SUPPLIES	\$574.15
QUILL CORPORATION	ADDING MACH TAPES/POST-IT	\$129.97
QUILL CORPORATION	OFFICE SUPPLIES	\$82.03
BLOOMINGTON OFFSET PROCESS	TON LETTERHEAD	\$1,455.92
NEOPOST USA INC	ONLINE SERVICES-RATE MAIL	\$225.00
General Fund Finance Financial Services Total		\$2,520.29
General Fund Finance Beaufort St. Deck Parking		
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE APR 2016	\$2,575.97
General Fund Finance Beaufort St. Deck Parking Total		\$2,575.97
General Fund Finance College Ave Parking Deck		
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE APR 2016	\$2,721.52
General Fund Finance College Ave Parking Deck Total		\$2,721.52
General Fund Information Technology Administration		
ILCMA	REGISTRATION-TERI LEGHER	\$45.00
VERIZON WIRELESS	MONTHLY GPS SERVICE	\$24.79
VERIZON WIRELESS	TABLET UPGRADES (2) AND N	\$2,539.88
VERIZON WIRELESS	DEVICE SERVICE MONTHLY	\$1,871.41
VERIZON WIRELESS	DEVICE SERVICE MONTHLY -	\$558.39
John Cherry	MENARDS RECEIPT - JOHN CH	\$13.04
MNJ TECHNOLOGIES DIRECT INC	TONER	\$1,080.24
MNJ TECHNOLOGIES DIRECT INC	PLANTRONICS EARSET	\$123.00
MNJ TECHNOLOGIES DIRECT INC	EXTERNAL DVD DRIVE	\$46.84
MNJ TECHNOLOGIES DIRECT INC	EXTERNAL DVD DRIVE	\$46.84
MNJ TECHNOLOGIES DIRECT INC	EXTERNAL DVD DRIVE	\$46.84
MNJ TECHNOLOGIES DIRECT INC	HP LASERJET PRINTERS	\$464.00
MNJ TECHNOLOGIES DIRECT INC	HP MAINTENANCE KIT	\$280.63
STAPLES CONTRACT & COMMERCIAL INC	BLUE BAR PAPER	\$596.80
FRONTIER	PHONE SERVICE MONTHLY	\$5,559.08
FRONTIER COMMUNICATIONS	MONTHLY LONG DISTANCE SER	\$200.57
INTERNATIONAL BUSINESS MACHINES	MAAS360 BROWSER	\$244.80
COMCAST CORPORATION	EOC INTERNET SERVICE MONT	\$151.61
GOVERNMENTJOBS.COM INC	INSIGHT ENTERPRISE SOFTWA	\$7,700.00
CDW GOVERNMENT INC	OFFICE 365 ANNUAL SUBSCRI	\$58,679.56
CDW GOVERNMENT INC	ANNUAL ADOBE CREATIVE	\$7,024.03
CDW GOVERNMENT INC	ADOBE ACROBAT PRO LICENSE	\$161.16
CDW GOVERNMENT INC	ADOBE PHOTOSHOP ANNUAL	\$661.54
DOUGLAS P. FORSMAN	EMERGENCY MANAGEMENT SERV	\$510.00
CIRBN, LLC	INTERNET SERVICE MONTHLY	\$1,280.65
T2 SYSTEMS,INC	JUNE T2 MONTHLY ROVER FEE	\$95.00

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
General Fund Information Technology Administration Total		\$90,005.70
<u>General Fund Human Resources Administration</u>		
Mindy Vaughn	REIMBURSEMENT/VAUGHN	\$86.40
Pat Willard	REIMBURSEMENT/WILLARD	\$60.00
ADVOCATE HEALTH & HOSPITALS CORP	DRUG SCREENING	\$244.00
ALLIED BENEFIT SYSTEMS	MONTHLY FLEX/COBRA FEE	\$498.85
DARNALL PRINTING	BUSINESS CARDS - J. BECKN	\$55.75
WALMART COMMUNITY BRC	REFRESHMENTS FOR WELLNESS	\$53.82
ALL PURPOSE POLYGRAPH	POLYGRAPH TESTING	\$100.00
General Fund Human Resources Administration Total		\$1,098.82
<u>General Fund Inspections Administration</u>		
BOITNOTTS LAWN & LANDSCAPING	MOWING	\$270.00
General Fund Inspections Administration Total		\$270.00
<u>General Fund Police Administration</u>		
KRUGER ANIMAL HOSPITAL	K-9 CARE/SUPPLIES	\$153.00
U.S.BANK	TRNG. EXPENSES - PETRILLI	\$587.62
U.S.BANK	EVIDENCE/CRIME SCENE SUPP	\$317.01
U.S.BANK	CONF REGISTRATION (2)	\$900.00
U.S.BANK	TRNG. EXPENSES - NUTI (CH	\$2,637.73
U.S.BANK	HONOR GUARD TRNG EXP	\$118.49
U.S.BANK	CID BACKGROUND	\$60.00
U.S.BANK	SUPPLIES	\$57.84
ST ACTION PRO	AMMUNITION	\$373.45
OFFICE DEPOT CREDIT PLAN	SHREDDER NPD	\$1,499.99
OFFICE DEPOT CREDIT PLAN	DISPBRD & VGA CAB 2790487	\$125.54
LANDMARK LAUNDRY	NW SUB-STATION RENT JULY	\$1,400.00
GALLS INC	K-9 ADU CLOTHING	\$211.54
GALLS INC	CLOTHING BIKE PATROL	\$153.93
STERICYCLE INC	MONTHLY SERVICES	\$128.51
RAY O'HERRON CO INC	SHIRTS	\$143.94
RAY O'HERRON CO INC	GEAR BAGS STOCK	\$158.97
RAY O'HERRON CO INC	DRUG TEST KITS	\$59.26
CENTRAL SUPPLY CO	HAND SANITIZER WIPES	\$51.12
CENTRAL SUPPLY CO	HAND SANITIZER WIPES	\$68.16
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE APR 2016	\$88.47
ULTRAMAX AMMUNITION	AMMUNITION	\$1,316.00
ULTRAMAX AMMUNITION	AMMUNITION	\$21,674.00
CI SHOOTING SPORTS,INC	BADGES,BOOTS,RADIO HOLD	\$973.67
CI SHOOTING SPORTS,INC	RANGE MASTER BOOT	\$119.99
CI SHOOTING SPORTS,INC	BATES VELOCITOR H2OPROOF	\$116.99
CI SHOOTING SPORTS,INC	BADGES,NAMETAGS,SERV TAB	\$337.94
CI SHOOTING SPORTS,INC	BATES VELOCITOR H2PROOF	\$116.99
CI SHOOTING SPORTS,INC	BATES VELOCITOR H2OPROOF	\$116.99
CI SHOOTING SPORTS,INC	NYLON RADIO CASE	\$28.79
General Fund Police Administration Total		\$34,095.93
<u>General Fund Fire Prevention</u>		
INTERSTATE ALL BATTERY CENTER	12V BATTERY-NFD	\$67.80
General Fund Fire Prevention Total		\$67.80
<u>General Fund Fire Foreign Fire Tax</u>		
SHERMANS	DISHWASHER + ACCESS-NFD	\$449.99
SHERMANS	DISHWASHER + ACCESS-NFD	\$500.00
General Fund Fire Foreign Fire Tax Total		\$949.99
<u>General Fund Fire Administration</u>		
IL DEPARTMENT OF PUBLIC HEALTH	LICENSE RENEWAL	\$40.00
IL DEPARTMENT OF PUBLIC HEALTH	EMT LICENSE RENEWAL -MATT	\$40.00
IL DEPARTMENT OF PUBLIC HEALTH	EMT LICENSE RENEWAL - MAR	\$40.00
MISC FIRE DEPT	MEMBERSHIP RENEWAL	\$10.00
BOUND TREE MEDICAL LLC	SUCTION CANISTER-NFD	\$174.24
BOUND TREE MEDICAL LLC	FIRST AID SUPPLIES	\$423.92

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
BOUND TREE MEDICAL LLC	FIRST AID SUPPLIES	\$604.25
BOUND TREE MEDICAL LLC	EPINEPHRINE	\$9.88
GLOBAL EMERGENCY PRODUCTS INC	INTAKE VALVE REPAIR-NFD	\$2,377.01
CLEAR TALK	TRIPP LINE/OUTLETS/CORD	\$244.30
ILLINI FIRE EQUIPMENT CO	EXTINGUISHER MAINT	\$203.50
ILLINI FIRE EQUIPMENT CO	EXTINGUISHER MAINT	\$51.25
ILLINI FIRE EQUIPMENT CO	EXTINGUISHER MAINT	\$135.25
INNOTECH COMMUNICATIONS	SIREN MAINT 7/1-9/30/16	\$450.00
ACCUMED BILLING INC	ACCU-MED MAY BILLING	\$7,343.77
ACCUMED BILLING INC	ACCU-MED APRIL BILLING	\$8,927.70
MENARDS	O-RINGS,FITTINGS	\$8.94
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE APR 2016	\$1,470.60
MOUNCE AUTOMOTIVE	IDOT-AMB N13,21,23 & 68	\$120.00
SCBAS INC	SCBA SUPPLIES	\$182.18
SCBAS INC	SCBA SUPPLIES	\$189.58
HAWTHORN SUITES	HOTEL-RIORDAN & DURAN	\$871.70
PARTS DEPOT	DISHWASHER FITTINGS	\$9.29
General Fund Fire Administration Total		\$23,927.36
<u>General Fund Public Works Administration</u>		
COMCAST CORPORATION	CABLE OUTLET - MAY 2016	\$3.98
MILLER JANITOR SUPPLY	REUSABLE WIPER	\$1,168.00
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE APR 2016	\$1,722.81
General Fund Public Works Administration Total		\$2,894.79
<u>General Fund Public Works Fleet Maintenance</u>		
CLASS C SOLUTIONS-SID TOOL CO.	O-RINGS,HOSE CLAMPS	\$134.15
CLASS C SOLUTIONS-SID TOOL CO.	O-RINGS	\$12.99
CUMMINS CROSSPOINT	THERMOSTAT	\$41.40
CUMMINS CROSSPOINT	O-RING SEAL,GASKET	\$38.47
CUMMINS CROSSPOINT	O-RING SEAL	\$11.61
CUMMINS CROSSPOINT	DRAIN VALVE	\$52.89
CINTAS CORPORATION #396	UNIFORMS	\$83.76
EAGLE AUTOMOTIVE	BRAKE PAD/ASSEMBLY	\$131.96
ILLINOIS OIL MARKETING EQUIP INC	CHIP KEY,WIRELESS READER	\$939.27
WHERRY MACHINE & WELDING INC	CHIPPER PART	\$1.98
MARTIN EQUIPMENT OF IL INC	RUBBER BUSHINGS	\$19.76
DON OWEN TIRE SERVICE	TIRE RETREAD	\$2,100.00
DON OWEN TIRE SERVICE	TRAILER	\$330.00
DON OWEN TIRE SERVICE	TIRES	\$2,518.60
CARQUEST AUTO PARTS OF BLM IL INC	BRAKE ROTOR	\$119.66
CARQUEST AUTO PARTS OF BLM IL INC	AIR FILTER	\$10.77
CARQUEST AUTO PARTS OF BLM IL INC	RATCHET	\$15.51
CARQUEST AUTO PARTS OF BLM IL INC	BRAKE PAD/ROTORS	\$235.11
CARQUEST AUTO PARTS OF BLM IL INC	BRAKE PADS,SWAY BAR LINK	\$173.90
TERMINAL SUPPLY CO	ELECTRICAL PARTS	\$42.84
MENARDS	VINYL TUBING	\$5.99
FASTENAL COMPANY	TAP & ROUND DIE SET	\$90.24
FASTENAL COMPANY	STEEL COUPLING,SEAT DRAIN	\$29.03
ALTORFER INC	WINDSHEILD	\$1,005.13
REDNECK INC	JACKFOOT W/PINS	\$7.41
RUSH TRUCK CENTERS OF ILLINOIS, INC	CUSHION SEAT COVERS	\$278.78
RUSH TRUCK CENTERS OF ILLINOIS, INC	GROMMETS	\$27.98
RUSH TRUCK CENTERS OF ILLINOIS, INC	OIL PAN,BOLT,FLANGES	\$1,209.38
NAPA AUTO PARTS	FUEL FILTER	\$128.36
CENTRAL ILLINOIS TRUCKS INC	COMPRESSOR & ACCESS	\$1,139.55
CENTRAL ILLINOIS TRUCKS INC	COMPRESSOR/ACCESS	\$1,374.69
CENTRAL ILLINOIS TRUCKS INC	OIL & FUEL FILTER	\$28.00
CENTRAL ILLINOIS TRUCKS INC	CREDIT-COMPRESSOR/ACCESS	(\$1,105.93)
CENTRAL ILLINOIS TRUCKS INC	CREDIT-CORE CHARGE	(\$250.00)
CENTRAL ILLINOIS TRUCKS INC	LABOR & PARTS	\$351.54

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
SAM LEMAN FORD BLOOMINGTON	REPLACED GASKETS	\$595.78
SAM LEMAN FORD BLOOMINGTON	FUEL PUMP	\$401.08
SAM LEMAN FORD BLOOMINGTON	LABOR & PARTS	\$119.43
SAM LEMAN FORD BLOOMINGTON	SEAT BELT LATCH	\$117.32
SAM LEMAN FORD BLOOMINGTON	SEAT BELT LATCH	\$117.32
SAM LEMAN FORD BLOOMINGTON	WINDOW REGULATOR	\$80.29
CUMBERLAND SERVICENTER INC	SWITCH	\$50.69
General Fund Public Works Fleet Maintenance Total		\$12,816.69
<u>General Fund Public Works Streets</u>		
PRAIRIE MATERIAL SALES INC	CONCRETE	\$151.81
PRAIRIE MATERIAL SALES INC	CONCRETE	\$1,821.60
J & J PERFORMANCE POWDER COATING	POWDER COAT SIGN POSTS	\$750.00
CHAMPAIGN SIGNAL & LIGHTING CO.	TRAFFIC SIGNAL MAINT	\$1,434.91
MCLEAN COUNTY ASPHALT	COLD MIX ASPHALT	\$199.02
MCLEAN COUNTY ASPHALT	HOT MIX ASPHALT	\$815.20
MCLEAN COUNTY ASPHALT	BITUMINOUS SURFACE	\$709.60
MCLEAN COUNTY ASPHALT	COLD MIX ASPHALT	\$227.91
MCLEAN COUNTY ASPHALT	COLD MIX ASPHALT	\$668.75
MCLEAN COUNTY ASPHALT	RECYCLE CONCRETE/BITUMIN	\$1,541.20
MCLEAN COUNTY ASPHALT	COLD MIX ASPHALT	\$745.46
MCLEAN COUNTY ASPHALT	HOT MIX ASPHALT	\$3,910.40
MCLEAN COUNTY ASPHALT	COLD MIX ASPHALT	\$782.17
MATHIS KELLY CONSTRUCTION	WEDGE ANCHORS,SHIMS	\$25.48
MATHIS KELLY CONSTRUCTION	STEEL TAPE	\$76.42
MATHIS KELLY CONSTRUCTION	CONV KIT/BROOM/+MISC	\$134.81
MATHIS KELLY CONSTRUCTION	MARKING PAINT/MIRROR/MISC	\$31.90
MATHIS KELLY CONSTRUCTION	CONCRETE SIDEWALK FORMS	\$629.56
MATHIS KELLY CONSTRUCTION	REINF. STEEL	\$172.80
MATHIS KELLY CONSTRUCTION	SHUT OFF VALVE	\$26.94
STARK EXCAVATING	MAY CONCRETE SALES	\$3,296.45
MIDWEST CONSTRUCTION SERVICES INC	TAPE,COLLARS FOR DRUMS	\$547.30
MIDWEST EQUIPMENT II	DEFLECTORS	\$122.16
M&M PUMP INC	POWER WASHER WAND	\$104.63
TRAFFIC SIGN STORE	VEHICLE ID DECALS	\$12.50
TRAFFIC SIGN STORE	NUMBER DECALS	\$20.50
TRAFFIC SIGN STORE	STREET NAME SIGNS	\$306.00
TRAFFIC SIGN STORE	SQUARE POST TOP & ANCHORS	\$2,328.45
TRAFFIC SIGN STORE	TRAFFIC SIGNS	\$68.50
TRAFFIC SIGN STORE	TYPE I BARRICADES	\$1,340.95
TRAFFIC SIGN STORE	STREET NAME SIGNS	\$74.00
TRAFFIC SIGN STORE	TRAFFIC SIGN	\$210.00
TRAFFIC SIGN STORE	STREET SIGNS	\$153.00
TRAFFIC SIGN STORE	STOP SIGNS	\$930.00
MIDWEST CONSTRUCTION RENTALS	BELT,OIL	\$63.89
MENARDS	LUMBER	\$86.80
MENARDS	HARDWARE	\$8.46
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE APR 2016	\$30,742.26
FASTENAL COMPANY	FASTENING DEVICES	\$14.15
DIAMOND VOGEL PAINT	WHITE TRAFFIC PAINT	\$747.50
DIAMOND VOGEL PAINT	WHITE TRAFFIC PAINT	\$172.50
DIAMOND VOGEL PAINT	WHITE TRAFFIC PAINT	\$747.50
DIAMOND VOGEL PAINT	GLASS BEADS	\$900.00
DIAMOND VOGEL PAINT	WHITE TRAFFIC PAINT	\$172.50
DIAMOND VOGEL PAINT	WHITE TRAFFIC PAINT	\$172.50
DIAMOND VOGEL PAINT	WHITE TRAFFIC PAINT	\$1,265.00
KEY EQUIPMENT & SUPPLY CO	SWEEPER PARTS/ACCESSORIES	\$780.53
MOTION INDUSTRIES INC	MISC PARTS	\$45.96
MOTION INDUSTRIES INC	FITTINGS	\$4.88
MOTION INDUSTRIES INC	MISC PARTS	\$88.44

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
PRAXAIR DISTRIBUTION INC	WELDING ROD	\$24.98
General Fund Public Works Streets Total		\$60,408.23
<u>General Fund Public Works Waste Removal</u>		
HENSON DISPOSAL INC	MIXED RECYCLING	\$11,660.13
ADS OF BLOOMINGTON	TRANSFER STATION FEES	\$40,963.08
J & R USED TIRE SERVICE	TIRE RECYCLING	\$357.00
J & R USED TIRE SERVICE	TIRE RECYCLING	\$313.00
ANDERSON ELECTRIC INC	DOOR REPAIR-RECYCLE SHED	\$1,293.97
AMERICAN PEST CONTROL	PIGEON CONTROL	\$100.00
AMERICAN PEST CONTROL	RODENT CONTROL	\$45.00
MIDWEST FIBER INC	RECYCLING EXPENSE	\$2,939.37
MIDWEST FIBER INC	RECYCLING EXPENSE	\$1,520.54
PINNACLE DOOR COMPANY;	REPAIR-RECYCLE DOOR	\$630.90
BLUELINE RENTAL LLC	LIFT RENTAL-DOOR REPAIR	\$624.16
ADVANCED TECHNOLOGY RECYCLING	ELECTRONIC RECYCLING FEES	\$6,628.50
ADVANCED TECHNOLOGY RECYCLING	ELECTRONIC RECYCLING	\$5,567.60
General Fund Public Works Waste Removal Total		\$72,643.25
<u>General Fund Parks & Recreation Rec.- Before/After School</u>		
WALMART COMMUNITY BRC	SUPPLIES	\$13.64
WALMART COMMUNITY BRC	SUPPLIES	\$23.39
WALMART COMMUNITY BRC	SUPPLIES	\$55.14
General Fund Parks & Recreation Rec.- Before/After School Total		\$92.17
<u>General Fund Parks & Recreation Tournament</u>		
MILLER JANITOR SUPPLY	SCRAPER MAT	\$79.35
WALMART COMMUNITY BRC	SUPPLIES	\$53.46
WALMART COMMUNITY BRC	SUPPLIES	\$200.91
WALMART COMMUNITY BRC	SUPPLIES	\$53.91
WALMART COMMUNITY BRC	SUPPLIES	\$29.28
WALMART COMMUNITY BRC	SUPPLIES	\$15.34
WALMART COMMUNITY BRC	SUPPLIES	\$41.92
WALMART COMMUNITY BRC	SUPPLIES	\$69.96
WALMART COMMUNITY BRC	SUPPLIES	\$19.47
General Fund Parks & Recreation Tournament Total		\$563.60
<u>General Fund Parks & Recreation Golf Course</u>		
COMCAST CORPORATION	CABLE	\$19.90
CINTAS CORPORATION #396	RESTROOM MAINTENANCE	\$145.20
CINTAS CORPORATION #396	3X5 MAT/TERRY TOWEL/TP+	\$170.57
CINTAS CORPORATION #396	TOWELS,SCRAPER	\$169.01
AMERICAN PEST CONTROL	PEST CONTROL SERVICES	\$33.25
CHILDERS DOOR SERVICE	SERVICE CALL	\$110.00
WALMART COMMUNITY BRC	SUPPLIES	\$30.38
General Fund Parks & Recreation Golf Course Total		\$678.31
<u>General Fund Parks & Recreation Community Activity Center</u>		
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE APR 2016	\$740.65
General Fund Parks & Recreation Community Activity Center Total		\$740.65
<u>General Fund Parks & Recreation Recreation/Athletic Prog</u>		
PEORIA CHARTER COACH CO	CHARTER BUS SERVICE	\$2,790.00
MINERVA SPORTSWEAR	SOFTBALL SHIRTS	\$604.02
MENARDS	MAY16 STATEMENT/MISC.SUPP	\$64.36
MENARDS	MAY16 STATEMENT/MISC.SUPP	\$28.34
WALMART COMMUNITY BRC	SUPPLIES	\$134.38
WALMART COMMUNITY BRC	SUPPLIES	\$38.69
WALMART COMMUNITY BRC	SUPPLIES	\$21.97
WALMART COMMUNITY BRC	SUPPLIES	\$12.74
WALMART COMMUNITY BRC	SUPPLIES	\$10.70
General Fund Parks & Recreation Recreation/Athletic Prog Total		\$3,705.20
<u>General Fund Parks & Recreation Recreation/Teen Programs</u>		
READ'S SPORTING GOODS	BASE STAKES	\$15.00
KARTVILLE	WRISTBANDS	\$396.00

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
MINERVA SPORTSWEAR	STAFF SHIRTS	\$133.20
MINERVA SPORTSWEAR	PRE-BALL SHIRTS	\$55.94
MINERVA SPORTSWEAR	PRE-BALL SHIRTS	\$55.94
MINERVA SPORTSWEAR	PRE-BALL SHIRTS	\$55.94
MINERVA SPORTSWEAR	PRE-BALL SHIRTS	\$55.94
MINERVA SPORTSWEAR	PRE-BALL SHIRTS	\$55.94
MINERVA SPORTSWEAR	PRE-BALL SHIRTS	\$55.94
MINERVA SPORTSWEAR	PRE-BALL SHIRTS	\$55.94
MINERVA SPORTSWEAR	PEE WEE SHIRTS	\$33.76
MINERVA SPORTSWEAR	PRE-BALL SHIRTS	\$50.42
MINERVA SPORTSWEAR	BIDDY BALL SHIRTS	\$124.00
MINERVA SPORTSWEAR	PEE WEE SHIRTS	\$232.50
MINERVA SPORTSWEAR	PEE WEE SHIRTS	\$31.76
MINERVA SPORTSWEAR	PEE WEE SHIRTS	\$31.76
MINERVA SPORTSWEAR	PEE WEE SHIRTS	\$31.76
MINERVA SPORTSWEAR	PEE WEE SHIRTS	\$31.76
MINERVA SPORTSWEAR	PEE WEE SHIRTS	\$31.76
MINERVA SPORTSWEAR	PEE WEE SHIRTS	\$31.76
MINERVA SPORTSWEAR	PEE WEE SHIRTS	\$31.76
MINERVA SPORTSWEAR	PEE WEE SHIRTS	\$31.39
MINERVA SPORTSWEAR	PEE WEE SHIRTS	\$33.76
MINERVA SPORTSWEAR	PEE WEE SHIRTS	\$29.34
MINERVA SPORTSWEAR	VOLLEYBALL SHIRTS	\$1,070.00
MINERVA SPORTSWEAR	BASKETBALL SHIRTS	\$1,246.00
MINERVA SPORTSWEAR	STAFF SHIRTS	\$59.20
WALMART COMMUNITY BRC	SUPPLIES	\$223.18
WALMART COMMUNITY BRC	SUPPLIES	\$22.92
General Fund Parks & Recreation Recreation/Teen Programs Total		\$4,251.05
<u>General Fund Parks & Recreation Administration</u>		
B/N CONVENTION & VISITORS BUREAU	2016 ANNUAL LUNCHEON	\$25.00
MARK HUFFMAN	CDM NEWSLETTER	\$2,300.00
MINERVA SPORTSWEAR	SHIRTS	\$114.77
MINERVA SPORTSWEAR	SHIRTS	\$108.21
MINERVA SPORTSWEAR	SHIRTS	\$36.42
MINERVA SPORTSWEAR	SHIRTS	\$36.42
MINERVA SPORTSWEAR	SHIRTS	\$64.62
MINERVA SPORTSWEAR	SHIRTS	\$92.32
MINERVA SPORTSWEAR	SHIRTS	\$96.32
WALMART COMMUNITY BRC	SUPPLIES	\$7.78
NEUHOFF FAMILY LIMITED PARTNERSHI	RADIO ADS/THEATER	\$150.00
CUMULUS BROADCASTING LLC	RADIO ADS/80'S NIGHT	\$331.00
CUMULUS BROADCASTING LLC	RADIO ADS/POOLS	\$720.00
CUMULUS BROADCASTING LLC	RADIO ADS/POOLS	\$768.00
CUMULUS BROADCASTING LLC	RADIO ADS/CONNIE LINK	\$540.00
General Fund Parks & Recreation Administration Total		\$5,390.86
<u>General Fund Parks & Recreation Golf Course Maintenance</u>		
MICHAEL CHERRY	REFUND-BOOTS	\$112.00
S & S INDUSTRIAL	DRUM PUMP,OIL WATER PAD	\$87.13
SITEONE LANDSCAPE SUPPLY HOLDING	FLEXOGEN HOSE/NOZZLES	\$458.98
SITEONE LANDSCAPE SUPPLY HOLDING	MARKING PAINT	\$99.12
SITEONE LANDSCAPE SUPPLY HOLDING	MARKING PAINT	\$10.00
SITEONE LANDSCAPE SUPPLY HOLDING	SOD	\$96.00
SITEONE LANDSCAPE SUPPLY HOLDING	SOD	\$10.00
MINERVA SPORTSWEAR	SHIRTS	\$429.90
MINERVA SPORTSWEAR	SHIRTS	\$156.00
ERB TURF EQUIPMENT INC	BRAKE PAD-MOWER	\$40.42
ERB TURF EQUIPMENT INC	OIL FILTERS	\$42.60
ERB TURF EQUIPMENT INC	OIL FILTERS	\$11.37
BOBCAT OF PEORIA INC	AIR FILTERS,ELEMENTS	\$82.49
INTERSTATE ALL BATTERY CENTER	BATTERIES	\$260.50
MENARDS	MAY16 STATEMENT/MISC.SUPP	\$372.54

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
MENARDS	MAY16 STATEMENT/MISC.SUPP	\$828.16
FASTENAL COMPANY	HARDWARE	\$187.27
MTI DISTRIBUTING INC	SEAL OIL,NUT FLANGE	\$25.40
D & K PRODUCTS	FERTILIZER-IRONWOOD	\$2,960.00
FERGUSON WATERWORKS	IRRIGATION SUPPLIES	\$182.86
MOTION INDUSTRIES INC	BALL BEARINGS	\$37.04
General Fund Parks & Recreation Golf Course Maintenance Total		\$6,489.78
<u>General Fund Parks & Recreation Children's Disc Museum</u>		
MELISSA & DOUG INC	DMS/TOYS	\$37.47
ENESCO LLC	DMS/TOYS	\$22.50
ENESCO LLC	DMS/TOYS	\$341.93
ENESCO LLC	DMS SUPPLIES	\$148.96
ULINE INC	STEEL PEGBOARDS	\$174.53
MENARDS	MAY16 STATEMENT/MISC.SUPP	\$75.97
PATCH PRODUCTS, INC.	GAMES/DMS	\$47.50
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE APR 2016	\$3,738.68
WALMART COMMUNITY BRC	SUPPLIES	\$28.00
WALMART COMMUNITY BRC	SUPPLIES	\$8.26
WALMART COMMUNITY BRC	SUPPLIES	\$36.86
WALMART COMMUNITY BRC	SUPPLIES	\$79.32
WALMART COMMUNITY BRC	SUPPLIES	\$87.35
WALMART COMMUNITY BRC	SUPPLIES	\$107.30
WALMART COMMUNITY BRC	SUPPLIES	\$49.66
WALMART COMMUNITY BRC	SUPPLIES	\$29.12
WALMART COMMUNITY BRC	SUPPLIES	\$127.27
TY INC	PLUSH TOYS/DMS	\$1,223.77
DISCOUNT SCHOOL SUPPLY	WASHABLE PAINT	\$261.52
DISCOUNT SCHOOL SUPPLY	WASHABLE PAINT	\$261.52
TOYSMITH	WIGGLY GIGGLY BALLS/DMS	\$118.80
TOYSMITH	TOYS/DMS	\$138.60
General Fund Parks & Recreation Children's Disc Museum Total		\$7,144.89
<u>General Fund Parks & Recreation Recreation/Youth Programs</u>		
REBECCA GRIFFIN	IMPRINT	\$617.56
REBECCA GRIFFIN	WALMART	\$26.03
REBECCA GRIFFIN	JOANN FABRICS	\$65.50
REBECCA GRIFFIN	MENARDS	\$61.73
GLENN WILSON	MUSICAL PERFORMANCE	\$400.00
LOWER, MICKEY	PROGRAM SUPPLIES	\$451.14
CPG PRINTING & GRAPHICS	SUMMER THEATER PROGRAMS	\$711.32
CPG PRINTING & GRAPHICS	PROGRAMS FOR SUMMER PARKS	\$236.00
BILL'S KEY & LOCK SHOP	STAMPED KEYS,KEY RINGS	\$13.71
MINERVA SPORTSWEAR	SHIRTS	\$218.12
MINERVA SPORTSWEAR	STAFF SHIRTS	\$44.40
MINERVA SPORTSWEAR	STAFF SHIRTS	\$44.40
MINERVA SPORTSWEAR	STAFF SHIRTS	\$44.40
MINERVA SPORTSWEAR	SHIRTS	\$162.12
MINERVA SPORTSWEAR	SHIRTS	\$392.36
MINERVA SPORTSWEAR	SHIRTS	\$426.36
MINERVA SPORTSWEAR	SHIRTS	\$155.42
MINERVA SPORTSWEAR	SHIRTS	\$76.08
MINERVA SPORTSWEAR	SHIRTS	\$438.62
MINERVA SPORTSWEAR	STAFF SHIRTS	\$59.20
BATTERIES PLUS	BATTERY TESTER	\$3.99
KOLDAIRE EQUIPMENT COMPANY	PLASTIC CUPS	\$45.18
KOLDAIRE EQUIPMENT COMPANY	PLASTIC CUPS	\$22.59
KOLDAIRE EQUIPMENT COMPANY	PLASTIC CUPS	\$22.59
MENARDS	MAY16 STATEMENT/MISC.SUPP	\$569.20
WALMART COMMUNITY BRC	SUPPLIES	\$22.19
WALMART COMMUNITY BRC	SUPPLIES	\$315.87

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
WALMART COMMUNITY BRC	SUPPLIES	\$315.86
WALMART COMMUNITY BRC	SUPPLIES	\$315.86
WALMART COMMUNITY BRC	SUPPLIES	\$12.95
BONES JUGS LLC	MUSICAL PERFORMANCE	\$1,000.00
BYGONES	MUSICAL PERFORMANCE	\$950.00
General Fund Parks & Recreation Recreation/Youth Programs Total		\$8,240.75
<u>General Fund Parks & Recreation Theater</u>		
GKIDS INC	FILM RENTAL	\$1,250.00
ARTEZEN	SURVEY PRINT-JUN NEWSLINE	\$2,025.00
THERESSA RYBURN	50% BOX OFF SPLIT-THEATER	\$71.25
GIANNA CONSALVO	MAKE MUSIC NORMAL-PERFORM	\$150.00
GUITAR WORLD	SOUND RENTAL	\$950.00
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE APR 2016	\$506.45
SWANK MOTION PICTURES INC	OVERAGE BILLING	\$322.50
ELI VAN SICKEL	MAKE MUSIC NORMAL-PERFORM	\$120.00
NEUHOFF FAMILY LIMITED PARTNERSHI	RADIO ADS/THEATER	\$100.10
NEUHOFF FAMILY LIMITED PARTNERSHI	RADIO ADS/THEATER	\$500.00
CUMULUS BROADCASTING LLC	RADIO ADS/PARKS	\$300.00
CUMULUS BROADCASTING LLC	RADIO ADS/PARKS	\$500.00
TWENTIETH CENTURY FOX FILM CORP	FILM RENTAL-CARMEN JONES	\$250.00
PANTAGRAPH	ADS/THEATER MOVIE LISTING	\$1,896.00
General Fund Parks & Recreation Theater Total		\$8,941.30
<u>General Fund Parks & Recreation Aquatics</u>		
GETZ FIRE EQUIPMENT	FIRST AID SUPPLIES-AAC	\$90.40
GETZ FIRE EQUIPMENT	FIRST AID SUPPLIES-FFAC	\$189.85
U S MECHANICAL SERVICES	AIR CONDITIONER REPAIR	\$308.00
HEARTLAND HOME MEDICAL SUPPLY INC	OXYGEN TANK-P&R	\$17.40
SHERWIN-WILLIAMS CO	SLIDE PAINT	\$53.43
SHERWIN-WILLIAMS CO	SLIDE STAIRS PAINT	\$132.49
CAPITOL GROUP, INC	RELIEF VALVE KIT	\$170.91
CAPITOL GROUP, INC	RELIEFE VALVE KITS (2)	\$276.14
AMERICAN PEST CONTROL	PEST CONTROL	\$57.25
AMERICAN PEST CONTROL	PEST CONTROL	\$57.25
BRADFORD SUPPLY CO	VALVE BALL TUEUNION	\$10.98
MATHIS KELLY CONSTRUCTION	POOL CAULK-FFAC	\$156.19
DENNY'S DOUGHNUTS & BAKERY	CUPCAKES	\$11.00
MILLER JANITOR SUPPLY	TOWELS,TRASH BAGS	\$272.57
TWIN CITY ELECTRIC	SERVICE CALL/AAC SLIDE	\$416.25
LIFEGUARD STORE INC	SUNSCREEN	\$94.75
INTERSTATE ALL BATTERY CENTER	LIGHT REPAIR-AAC	\$142.80
INTERSTATE ALL BATTERY CENTER	RETURN-LIGHT REPAIR	(\$71.40)
INTERSTATE ALL BATTERY CENTER	LITHIUM BATTERIES-FFAC	\$5.98
MENARDS	MAY16 STATEMENT/MISC.SUPP	\$274.44
MENARDS	MAY16 STATEMENT/MISC.SUPP	\$106.74
MENARDS	MAY16 STATEMENT/MISC.SUPP	\$52.90
MENARDS	MAY16 STATEMENT/MISC.SUPP	\$9.97
MENARDS	MAY16 STATEMENT/MISC.SUPP	\$222.50
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE APR 2016	\$1,440.19
FASTENAL COMPANY	HARDWARE	\$93.54
CRESCENT ELECTRIC SUPPLY CO	LIGHT BULBS	\$160.78
CRESCENT ELECTRIC SUPPLY CO	POLE LIGHT	\$127.77
CRESCENT ELECTRIC SUPPLY CO	EMERGENCY LIGHT	\$101.69
CRESCENT ELECTRIC SUPPLY CO	POLE LIGHT	\$62.62
WALMART COMMUNITY BRC	SUPPLIES	\$329.52
WALMART COMMUNITY BRC	SUPPLIES	\$78.78
WALMART COMMUNITY BRC	SUPPLIES	\$30.57
WALMART COMMUNITY BRC	SUPPLIES	\$95.92
WALMART COMMUNITY BRC	SUPPLIES	\$145.00
HOME DEPOT CREDIT SERVICES	PLIERS/CLEAR BULBS	\$30.92

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
JEFF ELLIS & ASSOCIATES INC	SAFETY AUDIT	\$970.00
JEFF ELLIS & ASSOCIATES INC	NEW POOL LICENSE KIT	\$910.00
UNIVAR USA INC	CHLORINE FOR FFA	\$426.00
UNIVAR USA INC	CHLORINE FOR FFA	\$70.00
UNIVAR USA INC	CHLORINE FOR FFA	\$1,299.30
UNIVAR USA INC	CHLORINE FOR FFA	\$70.00
UNIVAR USA INC	CHLORINE FOR FFA	\$70.00
UNIVAR USA INC	CHLORINE FOR FFA	\$347.90
UNIVAR USA INC	SULFURIC ACID	\$70.00
UNIVAR USA INC	SULFURIC ACID	\$642.32
UNIVAR USA INC	SULFURIC ACID	\$70.00
UNIVAR USA INC	SULFURIC ACID	\$324.89
General Fund Parks & Recreation Aquatics Total		\$11,026.50
General Fund Parks & Recreation Parks Maintenance		
WATER PRODUCTS CO OF ILLINOIS	PVC PIPE GASKETED,LUBE	\$922.07
WATER PRODUCTS CO OF ILLINOIS	IRRIG.SUPPLIES	\$85.00
WATER PRODUCTS CO OF ILLINOIS	IRRIG.SUPPLIES	\$82.50
WATER PRODUCTS CO OF ILLINOIS	PVC PIPE GASKETED	\$259.20
AZ COMMERCIAL	BATTERY	\$115.83
AZ COMMERCIAL	CREDIT	(\$97.83)
AZ COMMERCIAL	CREDIT	(\$18.00)
AZ COMMERCIAL	LED MAGNETIC CLA	\$9.84
AZ COMMERCIAL	UTV STROBES	\$37.04
U S MECHANICAL SERVICES	HVAC REPAIRS	\$584.62
U S MECHANICAL SERVICES	HVAC EVACUATED&CHARGED	\$495.00
JOSEPH ROBERTS	BOOTS	\$100.00
NORD OUTDOOR POWER CORP	TIE ROD	\$112.25
NORD OUTDOOR POWER CORP	FRONT WHEEL GAUGE	\$135.74
GOOD FOREST TIMBER CO	MULCH	\$1,440.00
STUDEBAKER NURSERIES INC	TREES	\$704.72
STUDEBAKER NURSERIES INC	FREIGHT	\$146.00
SHERWIN-WILLIAMS CO	PAINT SUPPLIES	\$525.17
SHERWIN-WILLIAMS CO	PAINT SUPPLIES	\$58.41
SHERWIN-WILLIAMS CO	PAINT SUPPLIES	\$100.63
SHERWIN-WILLIAMS CO	FIELD MARKING PAINT	\$564.96
J & L MORRIS TRUCKING	MULCH	\$1,700.00
BURRIS EQUIPMENT CO	MOWER PARTS	\$318.55
BURRIS EQUIPMENT CO	COUNTER PARTS	\$156.02
BURRIS EQUIPMENT CO	COUNTER PARTS	\$130.53
NUTOYS LEISURE PRODUCTS	GARBAGE CARTS	\$15,455.00
NUTOYS LEISURE PRODUCTS	GARBAGE CARTS	\$1,015.00
ILLINOIS PORTABLE TOILETS	PORTABLE TOILET RENTAL	\$1,911.00
SITEONE LANDSCAPE SUPPLY HOLDING	5HP PUMP	\$2,029.35
SITEONE LANDSCAPE SUPPLY HOLDING	8 STATION CONTROLLER	\$365.04
SITEONE LANDSCAPE SUPPLY HOLDING	NOZZLES-UPTOWN IRRIG	\$42.08
CONNOR CO	URINAL SCREENS	\$77.68
EVERGREEN FS INC.	GRASS SEED	\$92.50
EVERGREEN FS INC.	TURFACE MVP & QUICK DRY	\$3,280.00
EVERGREEN FS INC.	16-17 PROPANE AGREEMENT	\$121.00
EVERGREEN FS INC.	EROSION CONTROL	\$105.00
EVERGREEN FS INC.	WEED CONTROL PRODUCTS	\$1,290.00
EVERGREEN FS INC.	STAPLES/RAPID-GO E CTRL	\$150.00
EVERGREEN FS INC.	FUEL	\$218.18
EVERGREEN FS INC.	FUNGICIDE	\$315.00
EVERGREEN FS INC.	EXCEL STRAW MAT	\$70.00
EVERGREEN FS INC.	DIESEL FUEL	\$962.32
CAPITOL GROUP, INC	TUBE CUTTER,ADAPTERS	\$247.50
CAPITOL GROUP, INC	BRASS UNION	\$115.00
BRADFORD SUPPLY CO	IRRIGATION REPAIR	\$30.95

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
MCLEAN COUNTY ASPHALT	RECYCLED ASPHALT	\$45.13
MCLEAN COUNTY ASPHALT	#8 STONE	\$17.06
MCLEAN COUNTY ASPHALT	#8 STONE	\$486.48
MCLEAN COUNTY ASPHALT	SCREENED DIRT,PEA GRAVEL	\$428.78
MCLEAN COUNTY ASPHALT	PEA GRAVEL	\$305.53
CROSS IMPLEMENT INC	SWITCH	\$36.13
WHERRY MACHINE & WELDING INC	WELDING SUPPLIES	\$329.36
MATHIS KELLY CONSTRUCTION	WATERSTOP CEMENT	\$54.01
MATHIS KELLY CONSTRUCTION	CONCRETE PATCH	\$36.58
MATHIS KELLY CONSTRUCTION	PVC GLOVES,YELLOW BOOTS	\$40.98
ILLINOIS STANDARD PARTS INC	MISC HARDWARE	\$183.46
ILLINOIS STANDARD PARTS INC	WASHERS,NUTS,BOLTS,PINS	\$245.34
ILLINOIS STANDARD PARTS INC	DRILL BITS,BLACK TIES	\$164.70
ILLINOIS STANDARD PARTS INC	BOLTS,DRILL BITS,BLK TIES	\$534.22
ILLINOIS STANDARD PARTS INC	TRAP STRAPS,LOCKNUTS,BITS	\$477.47
GROWING GROUNDS	HORTICULTURE SUPPLIES	\$1,354.49
BILL'S KEY & LOCK SHOP	KEYS,KEY CAPS,KEY RINGS	\$16.72
BILL'S KEY & LOCK SHOP	KEYS	\$4.42
BILL'S KEY & LOCK SHOP	KEYS	\$13.26
BILL'S KEY & LOCK SHOP	DEAD BOLT LOCKS,ENTRY SET	\$45.89
BILL'S KEY & LOCK SHOP	KEYS	\$2.21
DON OWEN TIRE SERVICE	TIRES	\$299.00
MILLER JANITOR SUPPLY	PARK CAN COVERS	\$285.42
MILLER JANITOR SUPPLY	PARK CAN COVERS	\$276.00
MILLER JANITOR SUPPLY	CLEANER,TRASH LINERS	\$230.96
MILLER JANITOR SUPPLY	URINAL SCREEN	\$124.10
MINERVA SPORTSWEAR	PARK MAINT SHIRTS	\$95.40
MIDWEST EQUIPMENT II	ELEMENT,AIR FILTER	\$26.10
MIDWEST EQUIPMENT II	SOLENOID	\$11.75
MIDWEST EQUIPMENT II	CHAINS/OIL/FILES FOR SAWS	\$183.91
PRAIRIE SIGNS INC	PRINTED GRAPHICS/PARKS	\$670.50
PRAIRIE SIGNS INC	SANDBLASTED CEDAR PANEL	\$640.00
TRAFFIC SIGN STORE	4TH OF JULY SIGNS	\$77.00
BOBCAT OF PEORIA INC	SKIDSTEERS SERVICE	\$247.04
BOBCAT OF PEORIA INC	ENGINE OIL FILTER	\$37.94
BOBCAT OF PEORIA INC	OIL FILTER	\$17.46
MIDWEST CONSTRUCTION RENTALS	REPAIR MORTAR	\$58.95
MENARDS	MAY16 STATEMENT/MISC.SUPP	\$589.90
MENARDS	MAY16 STATEMENT/MISC.SUPP	\$26.97
MENARDS	MAY16 STATEMENT/MISC.SUPP	\$1,813.95
MENARDS	MAY16 STATEMENT/MISC.SUPP	\$77.86
MENARDS	MAY16 STATEMENT/MISC.SUPP	\$69.99
GAME TIME	PLAYGROUND EQUIPMENT	\$1,173.12
GAME TIME	PLAYGROUND EQUIPMENT	\$184.16
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE APR 2016	\$1,830.52
FASTENAL COMPANY	HARDWARE	\$421.40
CRESCENT ELECTRIC SUPPLY CO	ELECTRICAL SUPPLIES	\$47.00
CRESCENT ELECTRIC SUPPLY CO	LIGHT BULBS	\$232.15
CHEMCO INDUSTRIES INC	GALLON PETROBREAK	\$183.60
MORRIS AVENUE GARAGE	TRUCK INSPECTION	\$25.00
HOME DEPOT CREDIT SERVICES	CHROME SHELF	\$109.85
MOTION INDUSTRIES INC	POWERATED BELT	\$22.37
MOTION INDUSTRIES INC	ADAPTER	\$4.52
MOTION INDUSTRIES INC	FITTINGS	\$6.42
LAWSON PRODUCTS INC	AERO WASP KILLER	\$269.32
LAWSON PRODUCTS INC	BATTERIES,GLASS CLEANER	\$114.79
PRAXAIR DISTRIBUTION INC	WELDING SUPPLIES	\$16.11

General Fund Parks & Recreation Parks Maintenance Total

\$51,883.60

General Fund Concessions Golf Course

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
PEPSI COLA GENERAL BOTTLERS	BEVERAGES & CUPS	\$336.69
PEPSI COLA GENERAL BOTTLERS	BEVERAGES & CUPS	\$28.57
PEPSI COLA GENERAL BOTTLERS	BEVERAGES & CUPS	\$857.73
CITY BEVERAGE LLC	ALCOHOLIC BEVERAGES-GOLF	\$669.75
CITY BEVERAGE LLC	ALCOHOLIC BEVERAGES-GOLF	\$557.00
RA-JAC DISTRIBUTING	ALCOHOLIC BEVERAGES	\$326.00
RA-JAC DISTRIBUTING	ALCOHOLIC BEVERAGES	\$18.90
DENNY'S DOUGHNUTS & BAKERY	DOUGHNUTS & ROLLS	\$33.00
DENNY'S DOUGHNUTS & BAKERY	DOUGHNUTS & ROLLS	\$33.00
DENNY'S DOUGHNUTS & BAKERY	DOUGHNUTS & ROLLS	\$33.00
WALMART COMMUNITY BRC	SUPPLIES	\$272.89
WALMART COMMUNITY BRC	SUPPLIES	\$41.04
WALMART COMMUNITY BRC	SUPPLIES	\$99.35
WALMART COMMUNITY BRC	SUPPLIES	\$488.69
WALMART COMMUNITY BRC	SUPPLIES	\$69.95
WALMART COMMUNITY BRC	SUPPLIES	\$82.69
General Fund Concessions Golf Course Total		\$3,948.25
<u>General Fund Concessions Recreation</u>		
PEPSI COLA GENERAL BOTTLERS	BEVERAGES & CUPS	\$554.37
PEPSI COLA GENERAL BOTTLERS	BEVERAGES & CUPS	\$1,677.33
PEPSI COLA GENERAL BOTTLERS	BEVERAGES & CUPS	\$1,969.99
GOLD MEDAL- CHICAGO	CONCESSION SUPPLIES	\$150.38
GOLD MEDAL- CHICAGO	CONCESSION SUPPLIES	\$392.54
GOLD MEDAL- CHICAGO	CONCESSION SUPPLIES	\$184.48
EARTHGRAINS BAKERY GROUP INC.	HOTDOGS & HAMBURGER BUNS	\$99.31
EARTHGRAINS BAKERY GROUP INC.	HOTDOG/HAMBURGER BUNS	\$161.20
COSGROVE DISTRIBUTORS, INC.	BBQ PORK	\$137.70
GDS PROFESSIONAL BUSINESS DISPLAYS MENU BOARD		\$75.00
ROESCH INC	ICE BAGS	\$197.96
AMERICAN PEST CONTROL	PEST CONTROL SERVICE	\$70.75
COLLEGE HILLS MEAT SHOP	BUTTER-FLY PORK CHOPS	\$61.74
KOLDAIRE EQUIPMENT COMPANY	ICE SCOOP HOLDERS	\$53.98
KOLDAIRE EQUIPMENT COMPANY	ICE SCOOP HOLDERS	\$80.97
WALMART COMMUNITY BRC	SUPPLIES	\$350.18
WALMART COMMUNITY BRC	SUPPLIES	\$44.78
WALMART COMMUNITY BRC	SUPPLIES	\$430.72
WALMART COMMUNITY BRC	SUPPLIES	\$118.80
WALMART COMMUNITY BRC	SUPPLIES	\$175.48
WALMART COMMUNITY BRC	SUPPLIES	\$263.49
General Fund Concessions Recreation Total		\$7,251.15
<u>General Fund Concessions Aquatics</u>		
U S MECHANICAL SERVICES	REPAIR ICE MACHINES	\$529.50
PEPSI COLA GENERAL BOTTLERS	BEVERAGES & CUPS	\$329.21
PEPSI COLA GENERAL BOTTLERS	BEVERAGES & CUPS	\$832.67
MRS. SCHERER'S FROZEN COOKIE TREAT: COOKIE DOUGH TREATS		\$680.00
MRS. SCHERER'S FROZEN COOKIE TREAT: COOKIE DOUGH TREATS		\$230.35
MRS. SCHERER'S FROZEN COOKIE TREAT: COOKIE DOUGH TREATS		\$255.00
GOLD MEDAL- CHICAGO	CONCESSION SUPPLIES	\$142.55
GOLD MEDAL- CHICAGO	CONCESSION SUPPLIES	\$2,339.38
KOLDAIRE EQUIPMENT COMPANY	CONC SUPPLIES-FFAC	\$352.28
KOLDAIRE EQUIPMENT COMPANY	LIGHT BULBS-P&R	\$46.88
WALMART COMMUNITY BRC	SUPPLIES	\$16.04
WALMART COMMUNITY BRC	SUPPLIES	\$113.26
WALMART COMMUNITY BRC	SUPPLIES	\$159.02
WALMART COMMUNITY BRC	SUPPLIES	\$238.08
WALMART COMMUNITY BRC	SUPPLIES	\$111.80
WALMART COMMUNITY BRC	SUPPLIES	\$501.05
DRG PIZZA INC	PIZZAS	\$312.25
DRG PIZZA INC	CHEESE & PEPPERONI PIZZAS	\$234.90

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
DRG PIZZA INC	CHEESE & PEPPERONI PIZZAS	\$134.90
DRG PIZZA INC	CHEESE & PEPPERONI PIZZAS	\$319.80
DRG PIZZA INC	CHEESE & PEPPERONI PIZZAS	\$369.80
DRG PIZZA INC	CHEESE & PEPPERONI PIZZAS	\$177.35
DRG PIZZA INC	CHEESE & PEPPERONI PIZZAS	\$362.25
General Fund Concessions Aquatics Total		\$8,788.32
General Fund		\$562,591.47
Library Fund Library Administration		
BARNES & NOBLE INC	YOUNG ADULT BOOKS	\$28.78
TUMBLEWEED PRESS INC	SUBSCRIPTION RENEWAL	\$479.40
Craig Humphrey	AMAZON - CHAIR MAT	\$42.67
Craig Humphrey	AMAZON - CHAIR MAT	\$42.65
FRONTIER	PHONE SERVICE MONTHLY - L	\$127.92
MOTION PICTURE LICENSING CORP	LICENSE CERTIF-NPL	\$230.74
ULVERSCROFT LARGE PRINT BOOKS	JUNE-LARGE PRINT BOOKS	\$94.44
FINDAWAY WORLD LLC	PLAYAWAYS	\$944.84
BRODART COMPANY	ADULT BOOK	\$7.59
BRODART COMPANY	ADULT BOOKS	\$13.58
WORLD BOOK, INC	ONLINE POWER PACK	\$2,716.00
BUSINESS OUTFITTERS BY LAND'S END	POLO'S/NPL	\$2,069.52
BUSINESS OUTFITTERS BY LAND'S END	POLO'S /NPL	\$64.05
BUSINESS OUTFITTERS BY LAND'S END	POLO/NPL	\$21.35
NORMALITE	MAY 5/16 PUBLICATION/NPL	\$60.00
ULINE INC	CHAIR MAT	\$91.10
RAINBOW BOOK COMPANY	CHILDREN BOOKS	\$1,524.67
PEORIA CHARTER COACH CO	ROUND TRIP-B CHASE	\$1,825.00
ILLINI FIRE EQUIPMENT CO	FIRE EXTINGUISHER MAINT	\$421.25
KAVANAGH,SCULLY,SUDOW,WHITE	SERVICES RENDERED	\$90.00
WATTS COPY SYSTEMS, INC.	IMAGES CHARGES	\$1,046.13
WATTS COPY SYSTEMS, INC.	IMAGES CHARGES	\$121.19
MIDWEST EQUIPMENT II	BLOWER	\$186.95
MIDWEST TAPE	BOOK ON TAPE	\$24.99
MIDWEST TAPE	BOOK ON TAPE	\$51.99
MIDWEST TAPE	BOOKS ON TAPE	\$118.92
MIDWEST TAPE	DVDS	\$278.89
MIDWEST TAPE	BOOKS ON TAPE	\$54.98
MIDWEST TAPE	DVDS	\$419.82
MIDWEST TAPE	PLAYAWAYS	\$135.98
MIDWEST TAPE	MUSIC CDS	\$120.92
COMMUNICATION REVOLVING FUND	COMMUNICATION CHARGES	\$50.00
COMMUNICATION REVOLVING FUND	COMMUNICATION CHARGES	\$50.00
MENARDS	OUTLET COVERS/USB SURGE	\$63.56
MENARDS	MISC SUPPLIES	\$25.44
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE APR 2016	\$2,560.14
NATIONAL PEN COMPANY	PENS & HIGHLIGHTERS COMBO	\$311.21
REACHING ACROSS IL LIBRARY SYSTEM	DATEBASE-RENEWAL	\$3,497.00
CIRBN, LLC	INTERNET SERVICE MONTHLY	\$76.08
RECORDED BOOKS LLC	2ND QTR-WESTERN CD 3	\$230.60
RECORDED BOOKS LLC	BOOKS ON CD	\$560.40
RECORDED BOOKS LLC	CDS	\$13.90
POLK CITY DIRECTORIES	CITY DIRECTORY	\$575.00
BAKER & TAYLOR COMPANIES	BOOKS	\$134.02
BAKER & TAYLOR COMPANIES	BOOKS	\$117.67
BAKER & TAYLOR COMPANIES	ADULT FICTION BOOKS	\$99.91
BAKER & TAYLOR COMPANIES	BOOKS	\$498.98
BAKER & TAYLOR COMPANIES	YOUNG ADULT BOOKS	\$25.86
BAKER & TAYLOR COMPANIES	ADULT BOOKS	\$329.20
BAKER & TAYLOR COMPANIES	YOUNG ADULT BOOKS	\$10.84
BAKER & TAYLOR COMPANIES	YOUNG ADULT BOOKS	\$181.02

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
BAKER & TAYLOR CONTINUATION	TRAVEL BOOKS	\$29.89
CENGAGE LEARNING INC	JUNE LARGE PRINT-BASIC 8	\$235.41
CENGAGE LEARNING INC	JUNE - CORE 8 PLAN	\$235.41
CENGAGE LEARNING INC	JUNE-WHEELER HARDCOVER 6	\$242.91
CENGAGE LEARNING INC	JUNE-BIOGRAPHY 2 PLAN	\$51.73
CENGAGE LEARNING INC	JUNE-CHRISTIAN FICTION 4	\$122.95
CENGAGE LEARNING INC	JUNE-CHRISTIAN ROMANCE 2	\$47.23
CENGAGE LEARNING INC	JUNE-MYSTERY 6 PLAN	\$146.19
CENGAGE LEARNING INC	JUNE-REVIEWS CHOICE 2	\$47.23
SAMS CLUB	MEMBER FEES-NPL	\$145.00
SAMS CLUB	MAGAZINES/FOOD SUPPL-NPL	\$72.03
SAMS CLUB	FOOD SUPPLIES-NPL	\$46.83
SAMS CLUB	FOOD - NPL	\$11.26
CENTER POINT LARGE PRINT	LARGE PRINT BOOK	\$14.99
Library Fund Library Administration Total		\$24,316.20
Library Fund		\$24,316.20
Community Development Fd Community Development Administration		
PATH INC	QUARTERLY DRAWDOWN	\$5,900.00
UNIVERSITY OF ILLINOIS	UNITY COMMUNITY CENTER	\$5,950.00
Community Development Fd Community Development Administration Total		\$11,850.00
Community Development Fd		\$11,850.00
Capital Investment Fund Other-Capital Investment Capital Investment		
WATER PRODUCTS CO OF ILLINOIS	DRAINAGE PIPE	\$205.96
RATIO ARCHITECTS INC	EAST PLATFORM & STATION	\$82,921.50
ROANOKE CONCRETE PRODUCTS CO	CONCRETE WHITE ROCK	\$180.00
ROANOKE CONCRETE PRODUCTS CO	CONCRETE WHITE ROCK	\$360.00
ROANOKE CONCRETE PRODUCTS CO	CONCRETE WHITE ROCK	\$90.00
STARK EXCAVATING	BUNKER SAND & PEA GRAVEL	\$2,849.81
M&M AG INC	SOD	\$1,710.00
M&M AG INC	SOD	\$140.00
M&M AG INC	SOD	\$931.00
M&M AG INC	SOD	\$140.00
INNOVATIVE AQUATIC DESIGN LLC	BIDDING & PERMIT PHASE	\$351.42
Capital Investment Fund Other-Capital Investment Capital Investment Total		\$89,879.69
Capital Investment Fund		\$89,879.69
Water Fund		
WATER PRODUCTS CO OF ILLINOIS	CURB BOX-METAL-COMPLETE	\$312.00
VIETTI, KYLE	REFUND-1707 LINDA LN B	\$5.37
BAIRD, IRENE D	REFUND-1210 W COLLEGE AVE	\$19.59
PFEUFFER, JOHN BLANCHARD & J	REFUND-1705 JACOBSEN DR	\$6.56
FORTMAN, DANA	REFUND-1303 KINGSRIDGE CT	\$3.85
TIELKE, KASSIE COLE & MITCHELL	REFUND-308 MARGARET AVE	\$7.72
PORTICO HOMES	REFUND-2405 SEDWICK RD	\$13.64
HARRISON, TODD	REFUND-2810 SHEPARD RD	\$149.44
KELLER WILLIAMS REALTY	REFUND-3083 GREY HAWK DR	\$9.12
STELLA, HEATHER	REFUND=2523 FIELDSTONE CT	\$163.11
ANDREWS, JESSIE	REFUND-1503 DONEGAL DR	\$50.07
YOUNG AMERICA REALTY	REFUND-204 N FELL AVE HM	\$16.71
FERGUSON WATERWORKS	NEPTUNE MIU	\$42,320.00
FERGUSON WATERWORKS	WTR METER 5/8 X 3/4"	\$54,680.00
FERGUSON WATERWORKS	WTR METER 3/4" & 2"	\$3,350.05
Water Fund Total		\$101,107.23
Water Fund Water Distribution		
WATER PRODUCTS CO OF ILLINOIS	5/8-3/4 METER RESETTER	\$166.01
WATER PRODUCTS CO OF ILLINOIS	CURB BOX LOCK&LOCK KEY	\$1,171.25
WATER PRODUCTS CO OF ILLINOIS	CURB BOX LOCK&LOCK KEY	\$21.98
WATER PRODUCTS CO OF ILLINOIS	VALVE PLATE ASSY	\$826.00
WATER PRODUCTS CO OF ILLINOIS	OUT OF SERVICE BAGS	\$24.00

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
WATER PRODUCTS CO OF ILLINOIS	12" HYDRANT EXTENSION	\$560.00
WATER PRODUCTS CO OF ILLINOIS	VALVE BOX TOP SECTION	\$456.00
AZ COMMERCIAL	WIPER BLADES	\$32.16
AZ COMMERCIAL	WIPER BLADES	\$25.34
VERIZON WIRELESS	DEVICE SERVICE MONTHLY -	\$304.08
PRAIRIE MATERIAL SALES INC	CONCRETE	\$90.10
PRAIRIE MATERIAL SALES INC	CONCRETE	\$530.14
EVERGREEN FS INC.	DIESEL FUEL	\$904.80
EVERGREEN FS INC.	DIESEL FUEL	\$5.23
MCLEAN COUNTY ASPHALT	BITUMINOUS SURFACE	\$125.60
MCLEAN COUNTY ASPHALT	BITUMINOUS SURFACE	\$348.80
MCLEAN COUNTY ASPHALT	RECYCLED CONCRETE	\$149.38
MIDWEST CONSTRUCTION RENTALS	DRAIN SPADE, BLADES	\$101.90
MIDWEST CONSTRUCTION RENTALS	WISE VENTED	\$77.40
MENARDS	PVC CAP, PVC PIPE	\$57.14
MENARDS	COUPLINGS & PIN PUNCH	\$70.92
MENARDS	HOSE CLAMP AND GALVANIZED	\$5.07
MENARDS	JOINT PLIERS	\$27.58
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE APR 2016	\$259.39
FASTENAL COMPANY	SWEATBANDS, FACESHIELD	\$131.02
FASTENAL COMPANY	GRAY TERRY SWEATBANDS	\$30.42
FASTENAL COMPANY	SWEATBANDS	\$35.49
FASTENAL COMPANY	SWEATBANDS	\$30.42
FASTENAL COMPANY	MISC PARTS	\$61.54
EAST ST HARDWARE & TOOLS	COUPLINGS & ADAPTERS	\$198.24
MOTION INDUSTRIES INC	MISC PARTS	\$40.18
LAWSON PRODUCTS INC	HARD HAT SWEATBANDS	\$28.36
LAWSON PRODUCTS INC	HARD HAT SWEATBANDS	\$11.99
LAWSON PRODUCTS INC	HAND CLEANER, PAINT	\$31.84
LAWSON PRODUCTS INC	HAND CLEANER, PAINT	\$404.64
LAWSON PRODUCTS INC	HAND CLEANER, PAINT	\$214.36
LAWSON PRODUCTS INC	HAND CLEANER, PAINT	\$47.84
Water Fund Water Distribution Total		\$7,606.61
<u>Water Fund Water Administration</u>		
DIGITAL COPY SYSTEMS LLC	COPIER/PRINTER/FAX MACHIN	\$898.00
DIGITAL COPY SYSTEMS LLC	COPIER/PRINTER/FAX MACHIN	\$6,587.00
BLOOMINGTON OFFSET PROCESS	CANARY ENVELOPES, PAPER	\$1,375.00
OFFICE DEPOT INC	OFFICE SUPPLIES	\$19.35
OFFICE DEPOT INC	PENS	\$6.08
Water Fund Water Administration Total		\$8,885.43
<u>Water Fund Water Treatment</u>		
WATER PRODUCTS CO OF ILLINOIS	BAND REPAIR CLAMP	\$145.00
KIRBY RISK ELECTRICAL SUPPLY	BLADE BASE RELAY	\$26.06
PDC LABORATORIES INC	FLUORIDE PROBE	\$20.00
VWR INTERNATIONAL INC	PETRI DISH STERILE 50MM	\$608.34
VWR INTERNATIONAL INC	PETRI DISH STERILE 50MM	\$56.78
VWR INTERNATIONAL INC	FILTER MEMBRANE	\$1,004.25
VWR INTERNATIONAL INC	FILTER MEMBRANE	\$15.43
VERIZON WIRELESS	DEVICE SERVICE MONTHLY -	\$38.01
Tyler Scheirer	REIMBURSE - TYLER SCHEIRE	\$131.96
CUMMINS CROSSPOINT	MISC PARTS	\$84.06
FISHER SCIENTIFIC	POTASSIUM IODIDE	\$195.61
ARTEZEN	WATER REPORT PRINTING	\$4,569.00
MCMMASTER-CARR SUPPLY CO	FUSE INDICATOR, MUFFLER	\$133.65
MICKEY'S LINEN	TOWEL RENTAL - LAB	\$41.40
USA BLUEBOOK	REPAIR KIT	\$152.07
JOHNSTONE SUPPLY	BELT DRIVE MOTOR	\$221.61
MISSISSIPPI LIME COMPANY	LIME FOR WATER TREATMENT	\$3,842.14
MISSISSIPPI LIME COMPANY	LIME FOR WATER TREATMENT	\$3,851.34

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
MISSISSIPPI LIME COMPANY	LIME FOR WATER TREATMENT	\$3,859.02
MISSISSIPPI LIME COMPANY	LIME FOR WATER TREATMENT	\$3,848.28
BRADFORD SUPPLY CO	PVC FLEX COUPLERS	\$103.66
MATHIS KELLY CONSTRUCTION	BACKER ROD	\$3.46
MATHIS KELLY CONSTRUCTION	LIMESTONE,BACKER ROD	\$11.90
MATHIS KELLY CONSTRUCTION	BACKER RODS	\$66.91
MATHIS KELLY CONSTRUCTION	PAINT	\$103.69
MATHIS KELLY CONSTRUCTION	BACKER RODS	\$3.96
HERITAGE MACHINE & WELDING INC	CUT MATERIAL,PIPE	\$100.70
US ALUMINATE COMPANY INC	ALUMINUM SULFATE	\$4,705.67
MENARDS	4" WING NUT PLUG	\$4.95
MENARDS	ADAPTERS	\$57.34
MENARDS	PVC PIPE,CHECK VALVE	\$23.60
MENARDS	COUPLING	\$17.96
MENARDS	WASP TRAP	\$22.84
MENARDS	NUTS & BOLTS, PVC CAP	\$15.03
MENARDS	IN-LINE VENT	\$5.99
MENARDS	UNIVERSAL REMOTES	\$26.59
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE APR 2016	\$22,747.95
FASTENAL COMPANY	MISC PARTS	\$27.29
FASTENAL COMPANY	MISC PARTS	\$14.75
FASTENAL COMPANY	MISC PARTS	\$8.78
CRESCENT ELECTRIC SUPPLY CO	MISC PARTS	\$44.85
CRESCENT ELECTRIC SUPPLY CO	MISC PARTS	\$53.82
CRESCENT ELECTRIC SUPPLY CO	MISC PARTS	\$20.30
CRESCENT ELECTRIC SUPPLY CO	MISC PARTS	\$17.94
HACH COMPANY	REAGENT SET,CHLORINE	\$591.15
HACH COMPANY	REAGENT SET,CHLORINE	\$41.67
HACH COMPANY	SERVICE AND REPAIR	\$921.00
HACH COMPANY	SERVICE AND REPAIR	\$41.99
AIRGAS USA, LLC.	NITROGEN	\$6.96
AIRGAS USA, LLC.	ACETYLENE	\$13.78
TOMCO2 SYSTEMS COMPANY	CO2 DIFFUSERS	\$360.00
TOMCO2 SYSTEMS COMPANY	CO2 DIFFUSERS	\$14.94
OFFICE DEPOT INC	TONER	\$128.02
BRENNTAG MID-SOUTH INC	LIQUID CHLORINE	\$1,167.00
MOTION INDUSTRIES INC	TIGERFLEX HOSE	\$283.00
MOTION INDUSTRIES INC	TIGERFLEX HOSE	\$558.00
MOTION INDUSTRIES INC	TIGERFLEX HOSE	\$19.65
MOTION INDUSTRIES INC	SHEAVES	\$25.29
AIR LIQUIDE INDUSTRIAL U.S.LP	CARBON DIOXIDE	\$2,344.65
Water Fund Water Treatment Total		\$57,571.04
Water Fund		\$175,170.31
Water Capital Investment Water Capital Investment		
TANK INDUSTRY CONSULTANTS, INC	DESIGN SERVICES WEST TANK	\$825.00
GEORGE GILDNER CO	UNIVERSITY ST WATER MAIN	\$37,662.30
CRAWFORD, MURPHY, & TILLY, INC.	CONSTRUCTION ENGINEERING	\$1,260.00
CRAWFORD, MURPHY, & TILLY, INC.	ENGINEERING FOR GENERATOR	\$1,391.68
STARK EXCAVATING	WATER MAIN REPL COOLIDGE	\$38,380.60
CLARK DIETZ INC	GREENBRIAR WATER MAIN	\$3,824.46
Water Capital Investment Water Capital Investment Total		\$83,344.04
Water Capital Investment		\$83,344.04
Sewer Fund Sewer Administration		
WATER PRODUCTS CO OF ILLINOIS	PIPE UNION CONNECTORS	\$450.00
VERIZON WIRELESS	DEVICE SERVICE MONTHLY -	\$114.03
PRAIRIE MATERIAL SALES INC	CONCRETE	\$54.50
PRAIRIE MATERIAL SALES INC	CONCRETE	\$143.72
PRAIRIE MATERIAL SALES INC	CONCRETE	\$56.66

<u>Vendor Name</u>	<u>Description</u>	<u>Transaction Amount</u>
PRAIRIE MATERIAL SALES INC	CONCRETE	\$196.36
PRAIRIE MATERIAL SALES INC	CONCRETE	\$552.00
PRAIRIE MATERIAL SALES INC	CONCRETE	\$910.80
EVERGREEN FS INC.	LP GAS	\$23.20
DARNALL CONCRETE	H1 RISERS	\$207.00
DARNALL CONCRETE	H1 RISERS	\$210.00
DARNALL CONCRETE	H1 RISERS	\$102.00
DARNALL CONCRETE	RISER RING	\$96.00
CRAWFORD, MURPHY, & TILLY, INC.	SEWER MASTER PLANNING	\$39.03
CRAWFORD, MURPHY, & TILLY, INC.	SEWER MASTER PLANNING	\$16,892.95
CRAWFORD, MURPHY, & TILLY, INC.	SEWER MASTER PLANNING	\$18,596.67
MCLEAN COUNTY ASPHALT	COLD MIX ASPHALT	\$502.26
MATHIS KELLY CONSTRUCTION	CONCRETE MIX	\$118.09
STARK EXCAVATING	MAY CONCRETE SALES	\$1,875.30
ETCHESON SPA & POOL	WATER FEATURE BRUSH	\$19.59
SCADAWARE INC	SCADA PROGRAMMING	\$220.00
MIDWEST CONSTRUCTION RENTALS	SANDBAGS	\$60.00
MENARDS	EXTENSION WAND	\$49.68
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE APR 2016	\$557.99
MOTION INDUSTRIES INC	AIR VALVES/PLUMBING	\$225.13
MOTION INDUSTRIES INC	HARDWARE-MISC	\$99.06
EVOQUA WATER TECHNOLOGIES LLC	ODOR CONTROL/AIRPORT RD	\$600.00
Sewer Fund Sewer Administration Total		\$42,972.02
Sewer Fund		\$42,972.02
Sewer Capital Investment Sewer Capital Investment		
CRAWFORD, MURPHY, & TILLY, INC.	IRONWOOD FORCEMAIN REPLAC	\$42,111.94
Sewer Capital Investment Sewer Capital Investment Total		\$42,111.94
Sewer Capital Investment		\$42,111.94
Stormwater Management Fd Stormwater Management Administration		
MARINE BIOCHEMISTS	2016 MAINTENANCE AGREEMNT	\$3,106.97
Stormwater Management Fd Stormwater Management Administration Total		\$3,106.97
Stormwater Management Fd		\$3,106.97
Health & Dental Ins Fund Administration - City Mgr Health Insurance		
HORTON GROUP INC	BCON JUNE 2016 INSTALL	\$3,500.00
Health & Dental Ins Fund Administration - City Mgr Health Insurance Total		\$3,500.00
Health & Dental Ins Fund		\$3,500.00
Police Pension Fund Police Police Pension		
Mr. Bob Weldon	PENSION BOARD TRAINING	\$400.61
Officer Brad Underwood	PENSION BOARD TRAINING	\$17.25
REIMER DOBROVOLNY & KARLSON LLC	LEGAL FEES - PENSION BOAR	\$262.19
Police Pension Fund Police Police Pension Total		\$680.05
Police Pension Fund		\$680.05
Gen Veh Replacement Fund Parks & Recreation Parks Maintenance		
BOBCAT OF BLOOMINGTON	BOBCAT 3650 UTILITY VEHIC	\$19,606.74
Gen Veh Replacement Fund Parks & Recreation Parks Maintenance Total		\$19,606.74
Gen Veh Replacement Fund		\$19,606.74
Grand Total		\$1,059,129.43

TOWN COUNCIL ACTION REPORT

June 30, 2016

Resolution Accepting the Low Bid and Awarding a Contract to K.K. Stevens Publishing Company for the Printing of the Parks & Recreation Department's Fall/Winter/Spring and Summer Program Guides in the Amount of \$25,163.54 (68 page) plus 4-Page Cover and 4-Page Calendar Spread

PREPARED BY: Chris Cotten, Director of Parks and Recreation

REVIEWED BY: Mark R. Peterson, City Manager
Pamela S. Reece, Deputy City Manager

BUDGET IMPACT: Funds are included in line item 001-8510-451-30-25 of the FY 2017 budget for the department. The brochures will be printed in FY 2017.

STAFF RECOMMENDATION: Approval

ATTACHMENTS: Proposed Resolution

BACKGROUND

The Parks & Recreation Department publishes two program guides on programs and facilities annually. One publication covers the fall/winter/spring program cycle and the other covers summer programming. The program guides are direct mailed to each home in Normal and are also made available at various locations throughout the community including the Children's Discovery Museum, Normal Public Library, Normal Parks & Recreation Office and City Hall. The program guides are scheduled to be delivered to homes in August and March.

DISCUSSION/ANALYSIS

These two publications are the primary means of marketing the many programs and facilities within the department and town. Those facilities include the Children's Discovery Museum, Ironwood Golf Course, Fairview Family Aquatic Center, Anderson Aquatic Center, Connie Link Amphitheatre and the Normal Theater.

Staff advertised and sent out bid packets for the printing of the program guides which includes 64 and 68 pages, a 4-page cover, and a 4-page calendar spread. Bid information was publicized in the Normalite newspaper and posted on the Town website. In addition to printing costs, there will be costs associated with the sorting and mailing of the guides. Additional funds of \$11,330 are available in line item 001-8510-451-30-25 to cover these expenses.

TOWN COUNCIL ACTION REPORT

Layout of the new program guide has begun, and 68 pages will be needed for the new design. Therefore, bidders submitted prices for two different sizes of program (64 and 68 pages) but staff is recommending the bid be awarded based upon the 68 page price.

Staff received six bids for the printing of the program guide. The breakdown of the bids submitted for printing only is as follows:

Action Printing

64 page:	\$11,151.00
68 page:	\$12,599.00

BOPI

64 page:	\$16,950.31	Local Preference Adjustment:	\$16,102.79
68 page:	\$18,297.90	Local Preference Adjustment:	\$17,383.01

John S. Swift Co., Inc.

64 page:	\$12,609.00
68 page:	\$13,402.00

K.K. Stevens Publishing Co.

64 page:	\$11,423.29
68 page:	\$12,581.77

Premier Print Group

64 page:	\$15,810.00
68 page:	\$17,722.00

United Graphics

64 page:	\$15,537.00
68 page:	\$17,428.00

Staff recommends Council accept the bids and award a printing contract to K.K. Stevens Publishing Co. out of Astoria, Illinois.

RESOLUTION NO. _____

A RESOLUTION TO ACCEPT THE LOW BID AND AWARD A CONTRACT TO K.K. STEVENS PUBLISHING COMPANY FOR THE PRINTING OF THE PARKS & RECREATION DEPARTMENT'S FALL/WINTER/SPRING AND SUMMER PROGRAM GUIDES IN THE AMOUNT OF \$25,163.54 (68 PAGE) PLUS 4-PAGE COVER AND 4-PAGE CALENDAR SPREAD

WHEREAS, the Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, the Parks and Recreation Department publishes two program guides per year—one for the fall/winter/spring program cycle and the other for the summer programming; and

WHEREAS, the Town solicited bids for the printing of these publications, and K.K. Stevens Publishing Company submitted the lowest responsible bid; and

WHEREAS, it is in the best interests of the health, safety, and welfare of the citizens of Normal to execute a contract with K.K. Stevens Publishing Company for the printing of Parks and Recreation Department Program Guides.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That the President is authorized to execute, for and on behalf of the Town of Normal, Illinois, a contract for the printing of its two annual program guides. The contract must be in conformance with the bid submitted by K.K. Stevens Publishing Company.

SECTION TWO: That the Town Clerk is authorized and directed to attest the signature of the President on the document and retain a fully executed original of the contract in her office for public inspection.

ADOPTED this ____ day of _____, 2016.

APPROVED:

President of the Board of Trustees of the Town of Normal, Illinois

ATTEST:

Town Clerk

(seal)

TOWN COUNCIL ACTION REPORT

June 30, 2016

Resolution to Accept an Agreement from Eckenhoff Saunders Architects in the Amount of \$69,450.00 for Office Space Design Services Pertaining to Engineering, Inspections, Planning and Facilities Management Within the One Uptown Circle Project

PREPARED BY: Greg Troemel, Director of Inspections

REVIEWED BY: Mark R. Peterson, City Manager
Brian Day, Corporation Counsel
Gene Brown, Town Engineer
Mark Clinch, Facilities Manager

BUDGET IMPACT: Funds are available in the FY16-17 Budget for this expense.

STAFF RECOMMENDATION: Approval

ATTACHMENTS: Proposed Resolution, Proposed Agreement from ESA

BACKGROUND

At its March 21, 2016 meeting the Town Council approved a development agreement (Ord. No. 5635) with the Uptown Circle Development Group, Inc. for the construction of the Uptown Circle Phase II Mixed-Use Building project. Contained within the development agreement is an office lease agreement by which the Town will lease 13,780 square feet of space on the second floor of the project for municipal offices related to the Engineering, Inspections, Planning, and Facilities Management departments. The relocation of these offices will ultimately be necessary in order to facilitate the planned redevelopment of the current City Hall Annex campus area that is part of the Uptown 2.0 redevelopment plan.

Town staff has developed a basic floor plan that generally establishes the anticipated space and resource needs for each department. The Engineering and Inspection/Planning departments are identical in staffing size (10 employees each, including an Office Associate) and will both benefit in sharing a space as there are several resources, plans, equipment, and customers/contractors common to both departments. The Facilities Director and Office Associate will also be housed in the space. The co-location of the departments will also improve business hours coverage internally and for customers. It is anticipated the office space would be ready for the Town to occupy in late summer or early fall of 2017.

At this time it would be appropriate to engage a design firm to fully develop a set of construction plans and specifications for the build out of the space so that the Town can seek bids. Ideally, this work would begin soon so that it could be performed in conjunction with the overall One Uptown Circle project, which the developer has indicated will commence this summer. To refresh the Council, the agreement calls for the developer to provide the space exterior walls and windows in a finished condition, elevator and two stair towers, a completed fire protection system, HVAC systems and ducting to the space, and to bring basic plumbing and electric infrastructure to the floor.

TOWN COUNCIL ACTION REPORT

The developer is further obligated to contribute \$30 per square foot toward the finish build out of the space. As the construction plans are formulated, Town staff would work with ESA to develop various build out alternates in order to minimize costs that exceed the developer's contribution.

It will be the Town's responsibility to purchase and install all necessary personal property, including office furniture, cubicle partitions, and other specific improvements associated with the operations of the departments. Again, these purchases would be brought to Council for consideration later in the project.

DISCUSSION/ANALYSIS

Illinois law permits a municipality to secure professional services, such as Architectural Design Services, without the need for an RFQ. Instead, a municipality may choose to work through a firm with which it has an existing relationship or through work experiences.

Notwithstanding the state law, the Town typically solicits design services for large-scale projects through an RFQ process. In the case of the build-out of the Town's office space within the Uptown Circle Phase II project, however, Town staff recommends engaging the firm of Eckenhoff Saunders Architects (ESA) because they have already been hired to prepare all the needed services for the construction of the larger project. This should result in design efficiencies and improved on-site coordination throughout the project. ESA prepared a scope of services as requested and their proposal includes the following:

- Detailed inventory and analysis of existing Town office operations, equipment and furnishings;
- Development of the interior floor plan design and floor, wall and ceiling finishes;
- Assistance with the selection of office furnishings and review of vendors' bid submittals;
- Preparation of construction plans including architectural plans, M.E.P. and fire protection;
- Assistance with a pre-bid cost estimate for the buildout of the space;
- Coordination with a selected General Contractor to manage pay requests, change orders, and Requests for Information;
- Review of shop drawings and associated construction submittals;
- Attendance at seven contractor's progress meetings, coordination of progress visits, and issuance of field reports; and
- Performance of a final walk through near completion and creation of a punch list for the project.

The Town has developed a good working relationship with ESA on a number of projects over the past several years. Town staff has found ESA to be qualified and responsive and is confident they are well suited to provide the necessary design services. The preparation of these plans will allow the Town to seek a bid for the actual construction and build out of the second floor space. The award of a contract for the build out itself will come to the Town Council for consideration later this summer.

For these reasons, Town staff is requesting approval of the proposed agreement with Eckenhoff Saunders Architects in the amount of \$69,450.00 for the scope of design services as identified above.

RESOLUTION NO. _____

RESOLUTION TO ACCEPT AN AGREEMENT FROM ECKENHOFF SAUNDERS ARCHITECTS IN THE AMOUNT OF \$69,450 FOR OFFICE SPACE DESIGN SERVICES PERTAINING TO THE ENGINEERING, INSPECTIONS, PLANNING, AND FACILITIES MANAGEMENT WITHIN THE ONE UPTOWN CIRCLE PROJECT

WHEREAS, the Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, as part of the One Uptown Circle Project, the Town agreed to lease office space in the building to be constructed, and it is necessary to obtain the services of a design firm for the buildout of that office space; and

WHEREAS, the Town obtained a proposal from Eckenhoff Saunders Architects, who is the design firm for the larger One Uptown Circle Project, for the design services for the Town office space; and

WHEREAS, the Town has established a working relationship with Eckenhoff Saunders Architects, and using the existing design firm for the project will increase efficiency and on-site coordination throughout the project; and

WHEREAS, it is in the best interests of the health, safety and welfare of the citizens of Normal to execute a contract with Eckenhoff Saunders Architects for design services for the buildout of the Town lease at the One Uptown Circle Project.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: That the President is authorized to execute a contract with Eckenhoff Saunders Architects for design services for the buildout of the Town lease at the One Uptown Circle Project. The contract must substantially conform to the proposal submitted by Eckenhoff Saunders Architects.

SECTION TWO: That the Town Clerk is authorized and directed to attest the President's signature on the contract and to retain a fully executed copy in her office for public inspection.

ADOPTED this ____ day of _____, 2016.

APPROVED:

President of the Board of Trustees of the Town
of Normal, Illinois

ATTEST:

Town Clerk
(seal)

June 21, 2016

Greg Troemel
Director of Inspections
100 E. Phoenix Avenue
Town of Normal, IL 61761

Re: Town of Normal Office Build-out
Normal, IL

Dear Greg:

Thank you for the opportunity to submit a proposal for Architectural and Engineering Services for the above referenced project located in Normal, IL. We understand the scope of work to be approximately 13,000 square feet of office build-out at the newly designed Uptown mixed-use building.

Based on our meeting, we understand you are looking for an interior office build-out with interest in obtaining LEED certification for Interior Design and Construction. While I will serve as Principal-In-Charge overseeing all activities of the team, we will have Tracey Pieczonka as our project architect. Tracey is our leader of workspace and office renovation environments. She also has extensive experience with office build-outs and so is very well suited for this project. We are confident we will deliver the design you are seeking and in a timely cost effective manner.

Attached, please find our proposal for your review. Should you have any questions, do not hesitate to contact me at mwylye@esadesign.com or via phone at (312) 786 1204 x235.

Sincerely,



Matthew Wylie, AIA LEED AP NCARB
Principal
ECKENHOFF SAUNDERS ARCHITECTS

PROJECT DESCRIPTION

The project involves an interior build-out of the second floor of a multi-use building occupying approximately 13,000 square feet of raw space.

Our scope of work includes architecture and interior design including finish selection, furniture specifications, and inventory of the existing furniture and equipment. We have also included MEP engineering by ECL Engineering Consultants; the base building engineer for the mechanical, electrical, plumbing engineering, and fire protection.

Our services will be performed per AIA B102-2007 Standard Form of Agreement between Owner and Architect, and A201 General Conditions of the Contract for Construction -2007. For the primary disciplines, we will perform our services using Revit building information modeling software.

SCOPE OF SERVICES

Design Phase: (Schematic and Design Development) 5 weeks

- ESA will develop initial space plan options for the Town of Normal to review and comment.
- ESA will review building codes as they apply to the building and occupancy.
- ESA will continue to develop the selected space plan and develop and define specific features of the space.
- ESA will indicate the general layout of furniture in our plans. It is our understanding that you will be reusing your existing files, office equipment and purchasing new furniture for your office expansion. ESA will survey your existing files/furniture and office equipment. We will coordinate the quantity and size of the existing files and equipment with our space plan.
- ESA will coordinate with your furniture vendor regarding furniture selections and finishes.
- At the conclusion of this phase, ESA will provide major interior elevations, and two (2) finish palette options for your approval prior to continuing on to the design development phase.
- Using the complete schematic design, ESA and its consultants, will develop each component of the project including architectural floor plans, major interior elevations, partition types, key details, and preliminary finish selections. At the conclusion of this phase, ESA and its consultants will provide the Town of Normal with a set of design documents for their review and comment.
- Should the Town of Normal elect to engage a general contractor during design, we will work with the Town of Normal to identify and then select the most qualified general contractor. ESA will work with the selected general contractor to evaluate the pre-bid cost estimate.

Contract Documents Phase: 4 weeks

- Based on approved design documents, ESA will prepare contract documents and specifications for use in pricing and permitting.
- Contract Documents will include partitions, interior elevations, interior details, door and hardware schedules, millwork, finish plans and reflected ceiling/ lighting plans.
- ESA will coordinate office equipment that is provided to us with the contract documents to create a complete and coordinated set of documents.
- ESA will coordinate with your Telephone/Data, IT, Audio/Visual and Security vendor as we develop the documents assuming their work is done concurrent with ours. Our contract documents will include locations of boxes and raceway sizes for telephone, data, and access control systems they specify.
- ESA will digitally issue bid and permit drawings to the Contractor at the end of this phase for the Contractor to bid and assist the contractor with the application for the building permit.

Permitting and Bidding: 3 weeks

- ESA will answer written Requests for Information submitted by the Contractor.
- ESA will assist the Contractor in completing an application for a building permit and will prepare permit drawings.
- ESA will respond to plan review comments from the Town of Normal.
- ESA will issue addenda to the bid documents if required to fully explain the design intent of the project to bidders.
- ESA will assist the development team with the evaluation of, bid qualifications and exclusions.

Construction Administration: 4 months

- ESA will attend the six (6) Contractor's construction meeting. During alternate weeks, we will be available for a conference call to review the construction progress.
- ESA will visit the site and issue field reports as the progress of construction dictates.
- ESA will review and act on architectural shop drawings that are requested in the specification.
- ESA will review change orders and pay requests submitted by the Contractor as necessary.
- ESA will conduct a final walk through and issue a punch list for the project.
- ESA will issue a Certificate of Substantial Completion indicating that the project is complete and capable of being occupied for its intended use.

COMPENSATION

Compensation for the above scope of services shall be a fixed fee of **Sixty Nine Thousand Four Hundred Fifty Dollars (\$69,450.)** broken down by discipline and by phase as indicated in the matrix below. This fee includes numbers from all required consultants as indicated in the matrix below.

	Design Development	Contract Documents	Bidding Permitting	Construction Administration	Total
Eckenhoff Saunders <i>Architecture & Interior Design, Existing Equipment & and File/Furniture Inventory</i>	\$10,500	\$24,700	\$1,000	\$12,500	\$48,700
Eckenhoff Saunders <i>Furniture Specifications</i>	\$1,500	\$0	\$1,000	\$1,000	\$3,500
ECL Engineering Consultants <i>MEP & FP Engineering</i>	\$3,400	\$8,000	\$1,350	\$4,500	\$17,250
TOTAL	\$15,400	\$32,700	\$3,350	\$18,000	\$69,450

REIMBURSABLE EXPENSES:

Reimbursable expenses for printing, photo reproduction, messenger or delivery services, lodging if required, permit application fees, and mileage will be invoiced at 1.10 times our direct cost.

ADDITIONAL SERVICES:

If additional work is required, which is outside of the intended scope of services proposed above, ESA will provide a fixed fee for these services or perform these services at our current hourly rates below, or at the hourly rates of our consultants which can be furnished if requested.

Principal	\$185
Project Architect	\$130 - \$95
Specification Writer	\$120
Staff Architect	\$ 85
Interior Designer	\$ 85

Possible additional services which our proposal does not include but which we would be pleased to add to our scope of work are listed below.

- Redesign due to changing of the core and shell of the building during the building's construction which was not documented prior to design.
- Coordination with the Town of Normal vendors if not done concurrently with our design process or concurrently with the preparation of our documents.
- Commissioning of building energy systems
- Civil Engineering
- Acoustical Consultant
- Any work not expressly included in this proposal

Please note that ESA would be pleased to work with you on any of the items above as an additional service. Our fee for said services would be outlined upon request but will be consistent with our current schedule of hourly rates already noted under additional services.

EXCLUSIONS:

Our scope of services is limited to those outlined above and do not include items which may be added to our scope of services as noted

- Cost estimating- This work will be done by selected contractor, our work **does include** working with the contractor
- Signage Design- ESA will coordinate with the Town's signage vendor
- Telephone/Data, IT, Audio/Visuals and Security - Coordination with ESA and the Town's vendors **is included** to provide a complete and coordinated set of documents.
- As-Built drawings
- Work with Hazardous Materials

ASSUMPTIONS

- It is our understanding that you will be doing the project management internally.
- ESA, as the base building architect, will coordinate the current CAD background with our consultants.

PAYMENTS:

Payments due to the Architect shall be made monthly upon presentation of the Architect's statement of services rendered or expenses incurred and upon receipt.

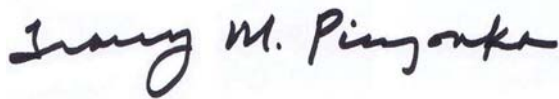
We look forward to working with the Town of Normal on your new office renovation. If you have any questions about the proposed fee, proposed scope or any other information presented in this proposal, please contact me at mwylie@esadesign.com or via phone at (312) 786 1204 x235.

Sincerely,



Matthew Wylie, AIA LEED AP NCARB
Principal
ECKENHOFF SAUNDERS ARCHITECTS

Greg Troemel
Director of Inspections
Town of Normal



Tracey Pieczonka, LEED AP
Associate
ECKENHOFF SAUNDERS ARCHITECTS

TOWN COUNCIL ACTION REPORT

June 30, 2016

Resolution Authorizing the Release of Executive Session Minutes

PREPARED BY: Mark R. Peterson, City Manager

BUDGET IMPACT: N/A

**STAFF
RECOMMENDATION:** Approval

ATTACHMENTS: Proposed Resolution

BACKGROUND

State of Illinois Public Act 85-1355 requires that the governing body of a municipality consider the release of the Executive Session minutes twice each calendar year. However, a municipality is not required to release Executive Session minutes covering topics for which the governing body believes there is a need to maintain a degree of confidentiality. State law does require that all Executive Session minutes which no longer require confidential treatment be released for public inspection.

State law also requires that Executive Session minutes be approved during a regular public meeting of the governing body. Therefore, the following minutes which are being considered for release also must be approved by the Council. Those minutes are from Executive Sessions held on October 5, 2015, November 2, 2015 and February 1, 2016.

Assuming the Council approves the minutes as drafted, it would then be appropriate for the Council to consider each of those minutes for public release. Staff has reviewed the minutes and we find no reason to maintain these meeting minutes as confidential. Therefore, staff recommends that you adopt the attached resolution which would authorize the meeting minutes from October 5, 2015, November 2, 2015 and February 1, 2016 for public release.

RESOLUTION NO. _____

A RESOLUTION APPROVING EXECUTIVE SESSION MINUTES AND
AUTHORIZING THE RELEASE OF EXECUTIVE SESSION MINUTES

WHEREAS, the President and Board of Trustees of the Town of Normal have met from time to time in executive session for purposes authorized by the Illinois Open Meetings Act; and

WHEREAS, as required by the Act, the Town Board has kept written minutes of all such executive sessions; and

WHEREAS, under the requirements of the Open Meetings Act, the President and Board of Trustees are required to review closed session minutes for release to the public; and

WHEREAS, the executive session minutes from the meeting of February 1, 2015 have not yet been approved and the President and Board of Trustees desire to approve those minutes; and

WHEREAS, the President and Board of Trustees have determined that the executive session minutes of the meeting of October 5, 2015, November 2, 2015, and February 1, 2016 no longer require confidential treatment and should be made available for public inspection; and

WHEREAS, there exists no approved executive session minutes that the President and Board of Trustees have determined require continued confidential treatment.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE TOWN OF NORMAL, ILLINOIS:

SECTION ONE: The executive session minutes from the meeting of February 1, 2016 are approved.

SECTION TWO: The executive session minutes from the meetings of October 5, 2015, November 2, 2015, and February 1, 2016 are released.

SECTION THREE: The Town Clerk is authorized and directed to make the released minutes available for inspection and copying in accordance with the standing procedures of the Clerk's office.

SECTION FOUR: This resolution is in full force and effect from and after its passage.

ADOPTED this _____ day of _____, 2016.

APPROVED:

President of the Board of Trustees of the
Town of Normal, Illinois

ATTEST:

Town Clerk
(seal)